

2024 Annual Immunization Program Statewide Training

This training is not mandatory and does not take the place of NMSIIS or CHIL-e training. Participation today does not account for any credits or CEU's.

Thank you for your attendance.

Immunization Program Manager

- Andrea Romero

Andrea.Romero@doh.nm.gov

Contact Information

NMSIIS Program

- Katie Cruz

NMSIIS Program Manager

Kathryn.Cruz@doh.nm.gov

- Lyndsey Cordova

NMSIIS Training Coordinator

Lyndsey.Cordova@doh.nm.gov

- Felicia Martinez

NMSIIS Data Quality Analyst

Felicia.Martinez2@doh.nm.gov

- Marissa Valenzuela

NMSIIS Management Analyst

Marissa.Valenzuela@doh.nm.gov

- Marlene Pena

NMSIIS Data Exchange Coordinator

Marlene.Pena@doh.nm.gov

VFC Program

- Lynne Padilla

VFC Program Manager

Lynne.Padilla-Truji@doh.nm.gov

- Samantha Sanchez

VFC Health Educator

Samantha.Sanchez@doh.nm.gov

- Carl Shoepke

VFC Clerk

Carl.Shoepke@doh.nm.gov

TransactRx

Grace Gonzales

Grace.Gonzales@doh.nm.gov

Kiana Vigil

Kiana.Vigil@doh.nm.gov

Adult Vaccine Program

- Vanessa Hansel

Adult Vaccine Manager

Vanessa.Hansel@doh.nm.gov

- Brandy Jones

Perinatal Hep B/Adolescent Vaccine
Coordinator

Brandy.Jones@doh.nm.gov

- Veronica Rosales

Quality Improvement/Assurance
Epidemiologist

Veronica.Rosales@doh.nm.gov

Compliance Coordinator

- Scarlett Swanson

ScarlettC.Swanson@doh.nm.gov

NMSIIS

Kathryn Cruz
Lyndsey Cordova

NMSIIS Overview

- New Mexico Statewide immunization Information System
- ~3.3 million patient records
- ~42 million vaccines
- 1500+ providers in NM
- 24k+ active users
- Mandatory reporting (Senate Bill 58)



The screenshot shows the NMSIIS login interface. At the top is the New Mexico Immunization Program logo, which features a stylized sun with rays in red, orange, yellow, and green. Below the logo, the text reads "New Mexico State Immunization Information System - NMSIIS". The login section includes a "Login" heading, a "Username" field with a red border and an asterisk, a "Password" field, and a "Login" button. There are links for "Forgot Password? | Forgot Username?" and "Trouble Logging in?". A disclaimer states: "By logging into NMSIIS domain, you agree to abide by the terms of the New Mexico Department of Health (NMDOH) that were outlined in your Organization and User Agreement. Users are responsible for ensuring they act in accordance with these terms and any other applicable policies. Only authorized users of this site should be accessing this system. Monitoring may be conducted for the protection against improper or unauthorized use or access. Any unauthorized and improper use of this system may result in disciplinary action or criminal and civil penalties." At the bottom, it says "For NMSIIS Technical assistance, please contact the NMSIIS Help Desk at (833) 882-6454" and "Click [HERE](#) to learn more about New Mexico's Statewide Immunization Information System at the New Mexico Department of Health website."

Benefits of an IIS:

1. Centralized records
2. Inventory management
3. Reporting
4. Outbreak response
5. Reminder/recall

VaxViewNM

NMSIIS Public Portal

www.VaxViewNM.org

(New Mexico Statewide
Immunization
Information System)



Select Language ▾

Immunization Record Info Request

Help

Let's get started!

You can request a vaccination record for yourself or your legal dependent.

Who is the request for?

Me

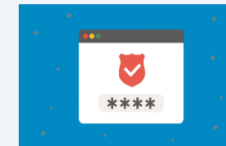
Dependent

What to Expect



Enter Info

Enter your personal information.



Verify Your Identity

Receive a text or email to confirm your identity.



View Immunizations

Access your vaccination record.

VaxViewNM

The New Mexico Statewide Immunization Information System
VaxViewNM enables individuals, parents, and guardians to access, save and/or print, official immunization records. Eliminating the need to carry multiple or aged documents.



Vaccine/Vacuna	Date Given/Fecha de Vacuna	Age at time/Edad cuando se da	Doctor or Clinic/Doctor o Clínica
DTaP	05/01/2017	0Y 0M 0D	PROLD
DTaP	09/01/2017	0Y 4M 0D	PROLD
DTaP	11/01/2017	0Y 6M 0D	PROLD

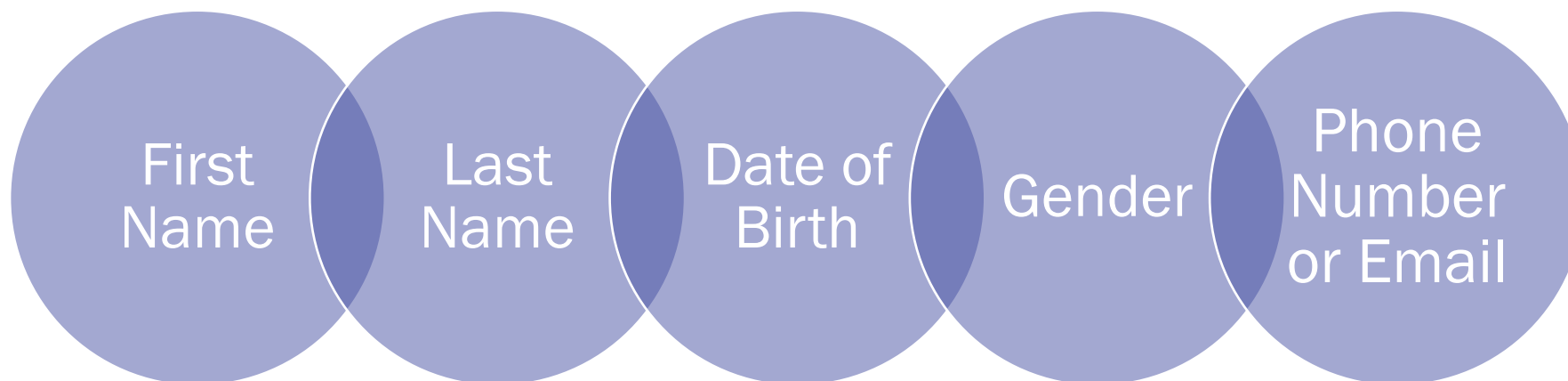
Security

The security and protection of patient records is our highest priority.

- The web-based application is mobile friendly.
- An exact 1:1 match to data fields is required.
- The two-factor authentication utilizes text messaging or email to validate patient, parent, or guardian access.



Required Information



IMPORTANT

Due to the security protocols in place, it is highly recommended that providers verify all patient information is accurate, current and up to date, ensuring there is either a phone number, email or both in the patient record.

Homepage

- Page may be viewed in English or Spanish
- User must select if they are the patient or if they will be searching for an immunization record for their dependent
- The process is outlined with visuals



Select Language ▾

Immunization Record Info Request

Help

Let's get started!

You can request a vaccination record for yourself or your legal dependent.

Who is the request for?

Me

Dependent

What to Expect



Enter Info

Enter your personal information.



Verify Your Identity

Receive a text or email to confirm your identity.



View Immunizations

Access your vaccination record.

Patient Search

Patient information must match NMSIIS exactly

- Name entered should be legal name
 - Use spaces rather than hyphens for multiple last names
- Contact information (phone or email) must be listed for that patient in NMSIIS demographics

Enter Information

Please complete the fields below with your information. Make sure the information is entered exactly how it is documented at your health care provider. An exact match is required to obtain your immunization record.

All fields marked with * are required.

First Name *

Last Name *

Date of Birth (MM/DD/YYYY) *

Gender *

--None--

Verify Your Identity

Please enter your email or mobile phone number to verify your identity. Your information must be an exact match to what your health care provider has on file.

☒ Mobile Phone ☐ Email

Mobile Phone Number (xxx-xxx-xxxx) Message and Data Rates May Apply *

Completed Form

Once all the fields have been completed, the user must select *Get Access Code*.

Who is the request for?

☒ Me

☐ Dependent

Enter Information

Please complete the fields below with your information. Make sure the information is entered exactly how it is documented at your health care provider. An exact match is required to obtain your immunization record.

All fields marked with * are required.

First Name *

MICKEY

Last Name *

MOUSE

Date of Birth (MM/DD/YYYY) *

11/18/1928

Gender *

Male

Verify Your Identity

Please enter your email or mobile phone number to verify your identity. Your information must be an exact match to what your health care provider has on file.

☒ Mobile Phone

☐ Email

Mobile Phone Number (xxx-xxx-xxxx) Message and Data Rates May Apply *

505-555-5555

Get Access Code

Immunization records printed from this site may not be complete. The records represent only the data reported to and entered in the system.

Successful Verification

Provided that a record in NMSIIS matches the information entered by the user, the VaxViewNM application will prompt the user to enter the code that they received, either via email or text message.

Verify Your Identity

A code was just sent to the mobile phone 505-555-5555. Please enter the code to access the immunization record.

The code can take a few minutes to reach your text message application or email. Please allow time to receive the code before choosing to Resend Code.

All fields marked with * are required.

Verification Code *

VerifyResend Code

Note: If email verification was selected and the verification code is not received, it is recommended that the user check their spam/junk folders.

Unsuccessful Verification

- Double check the information entered and try again
- Update the NMSIIS Demographic Screen (If you are a provider with access to edit demographics)
- Contact the NMSIIS Help Desk (833) 822-6454
- Email the NMSIIS staff
NMSIIS.Access@doh.nm.gov

We were unable to find a record matching the search criteria supplied. An exact match is required for all of the data provided, so please make sure the data you entered is typed correctly and is a likely match for the data in our system (For example, the phone number or email being used must match what is listed in the record. Also, try using the patient's legal name).

If you feel that you've received this message in error, please contact your healthcare provider's office or go into a Public Health Office to verify your contact information (name, DOB, email and phone number)

You may also contact the NMDOH Immunization Help Desk: 1-833-882-6454 or email NMSIIS.Access@doh.nm.gov

Note: Email is preferred as our call volumes have increased substantially and wait times are high

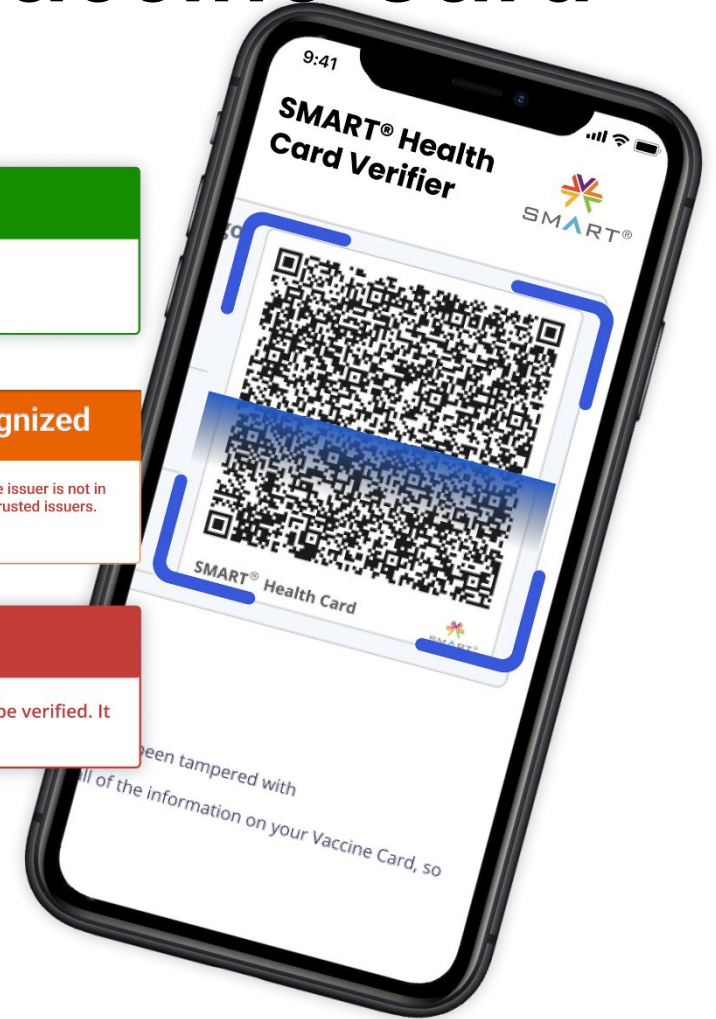
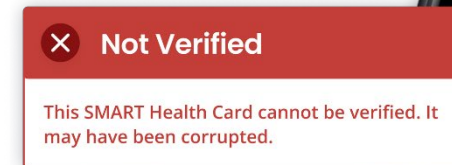
Remember... Three unsuccessful attempts from the same IP address will result in the user being locked out for 30 minutes!

QR Code on Digital COVID-19 Vaccine Card

The corresponding app, SMART Health Card Verify, is needed to scan and verify the QR codes generated on VaxViewNM.org

NM DOH SMART Health Card (QR Code) FAQ

Located on the Immunization website: www.nmhealth.org



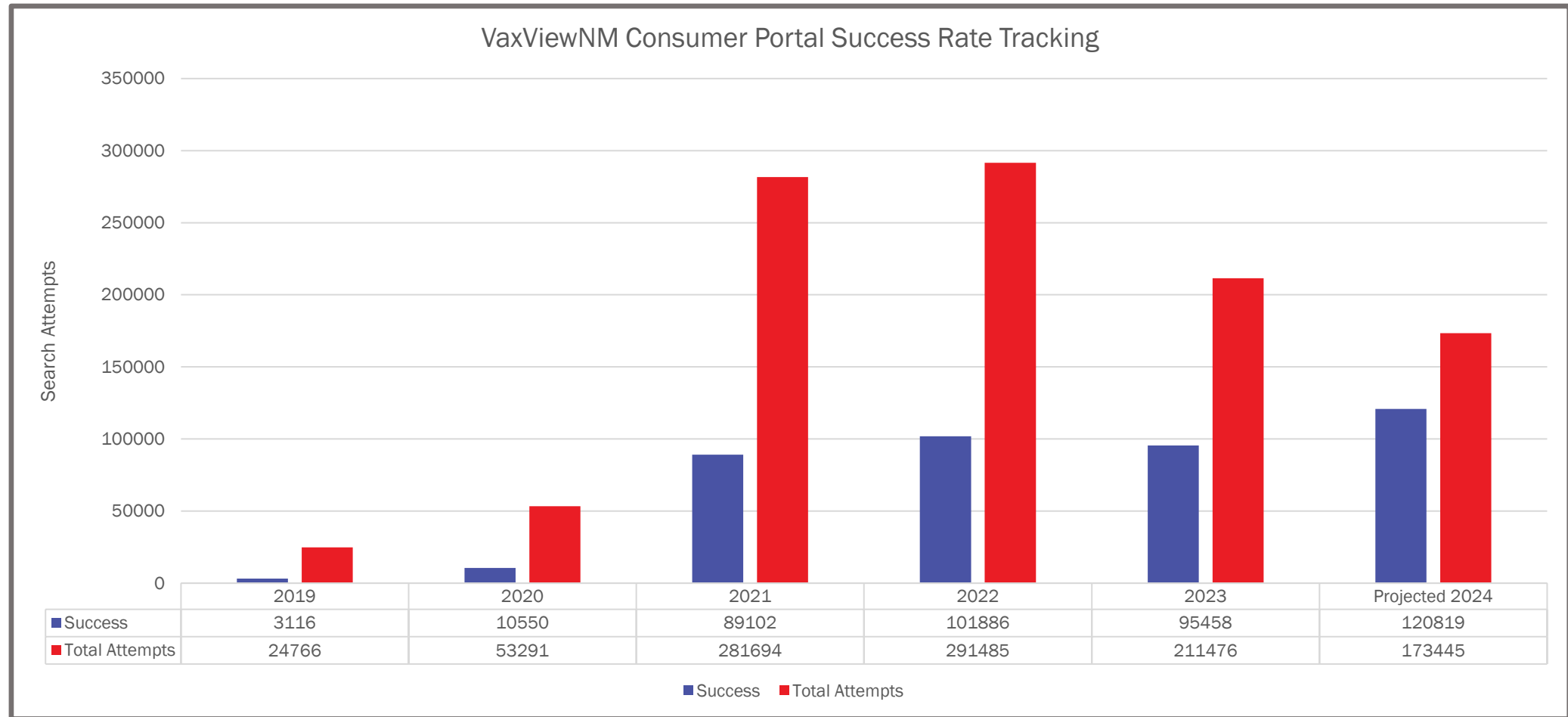


Public Consumer Portal (VaxViewNM)

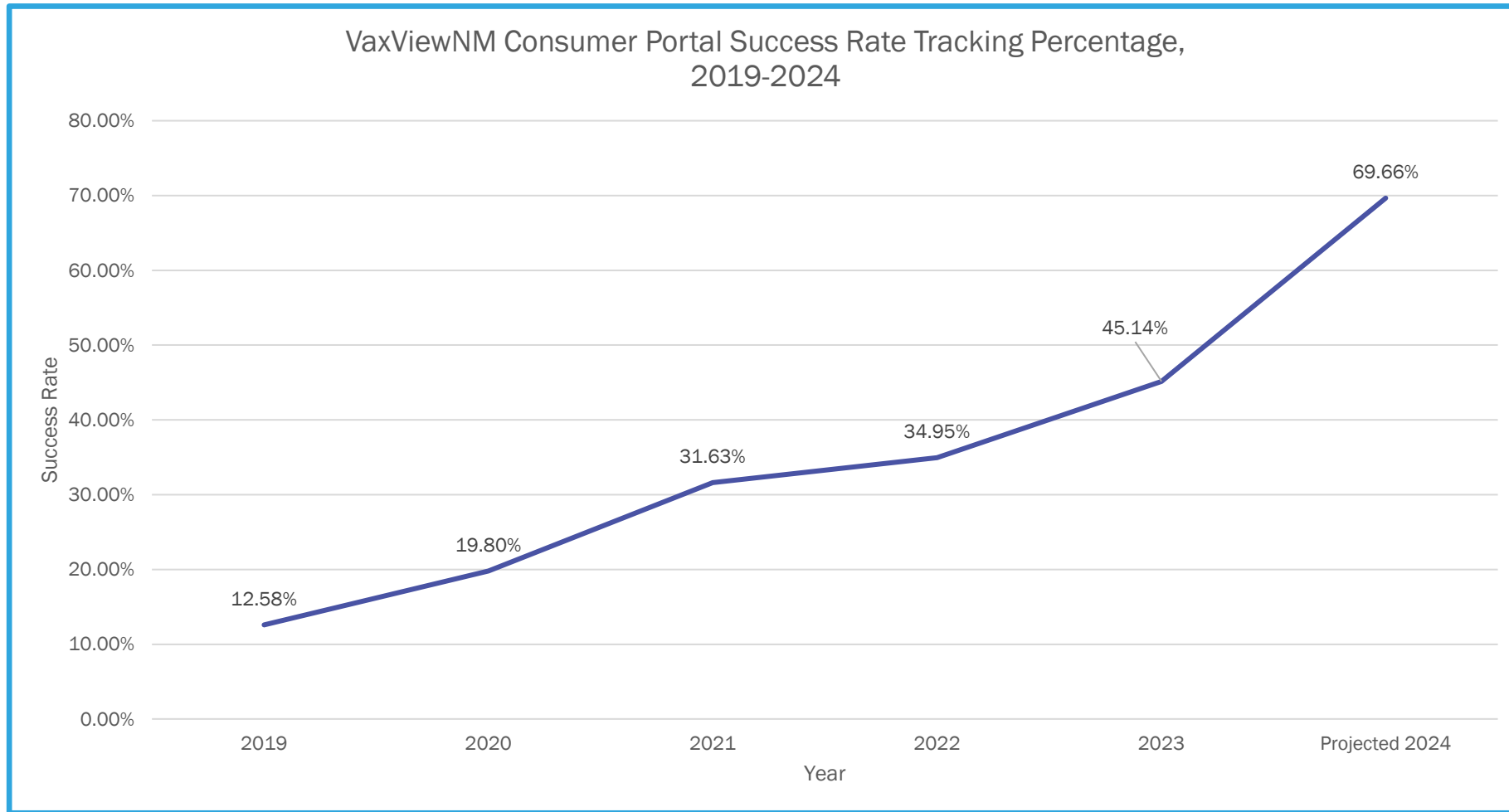
- Efforts to improve data include:
 - On-going provider training
 - Lexis Nexis project
 - NMSIIS Help Desk
- Recent enhancements (2023):
 - Platform upgrade
 - Bilingual (English and Spanish)



Public Consumer Portal (VaxViewNM)



Public Consumer Portal (VaxViewNM)



Data Quality



Reporting to NMSIIS

- Required reporting for all provider types that administer vaccines, **regardless of vaccine type or patient age**, per Senate Bill 58
- Exception for federal entities, such as VHA or IHS

Options for NMSIIS Reporting

Manual Entry

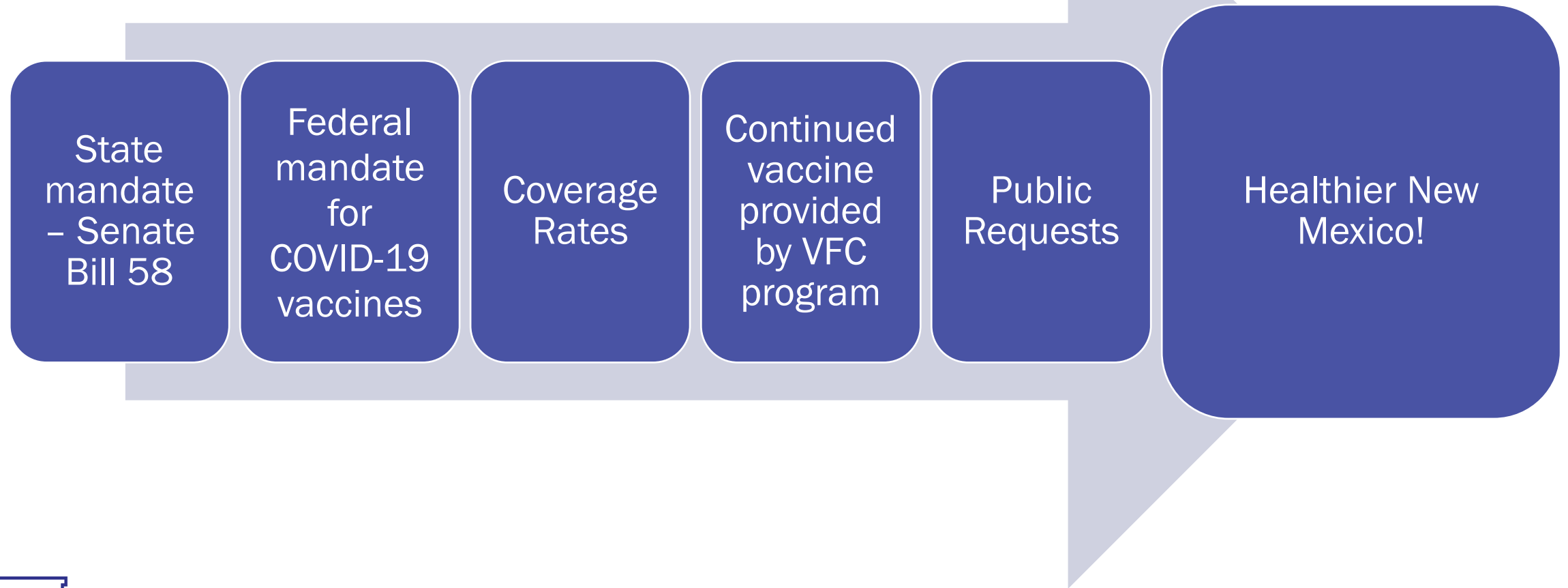
Data is entered directly into NMSIIS by clinic staff for patient demographic and vaccination information

Automated Data Exchange

Data is entered into provider Electronic Health Record (EHR) System and crosses via automated data exchange to NMSIIS

- Barriers: lack of resources, lack of education and/or reporting under alternate pin numbers

Incentives for Clean Data



Efforts to Improve NMSIIS Data

- Ongoing Data Quality Efforts
- Identifying Potential DQ Issues – Notify Us!
- Capturing all information at time of service
- Provider education on reporting requirements
- Analyze data at rest in IIS
- Transition providers to Automated Data Reporting

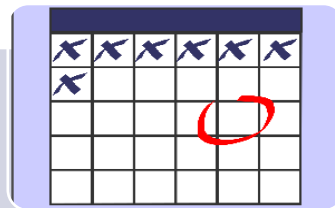


Data Quality Components



COMPLETE:

Patient Name
Patient Address
Race/Ethnicity
Gender
Phone Number or
Email Address
Vaccination Data



TIMELY:

Routine (including
COVID-19): 10 Days
Mass Events: 30
Days



VALID:

1900 or 1901 DOB
Baby names
Vaccine Date **after**
Expiration Date
Vaccine Date **before** DOB
Incorrect Vaccine Type
for Age Group

Data Quality Measures and Tools

- CDC Data Quality Blueprint
- Functional Standards (FS) and Functional Standards Resources
- Requirements Traceability Matrix (RTM)
 - Reviews in 2023 to determine where NMSIIS can improve
- CDC Core Data Elements
- CDC Data Quality (DQ) Reports
- Immunization Information System Annual Report (IISAR)

Automated Data Quality Efforts

- Case Progress
- Patient Matching Improvement and Duplicate Management Project
- Bulk Vaccine Delete
- Vital Records
- Smarty
- Enterprise Master Patient Index (EMPI)

Automated Duplicate Identification for Manual Processing			
Case Number ▾	Number of Duplicate Records Returned ▾	Duplicate Records Remaining to be Resolved ▾	Notes ▾
Case 0	varied	0	Case is run daily, returns <100
Case 1	varied	0	Case is run daily, returns <100
Case 2	varied	0	Case is run daily, returns <100
Case 2B	varied	0	Case is run daily, returns <100
Case 3	varied	0	Case is run daily, returns <100
Case 4	0	0	
Case 5	4468	0	Completed 9/17/2022
Case 6	692	0	Completed 9/19/2022
Case 7	19806	0	Completed 1/20/2023
Case 8	1030	0	Completed on 1/23/2023
Case 9	17620	0	Completed 4/10/2023
Case 10-39	18763	0	Completed 9/17/2023

Data at Rest Project

- GOAL: Analyze existing data in NMSIIS and provide feedback to providers on areas for improving data reporting and data quality
- Looks at three (3) areas of data reporting
- Round 1 completed 2022
- Round 2 completed 2023
- Will re-run every 6 months



Measure	Measure Title	Meets	Does Not Meet	Data Unavailable	No Threshold
1	Completeness Indicators	16	8	0	0
2	Validity Indicators	19	1	1	2
3	Timeliness Indicators	2	6	0	0

National Immunization Survey Integration Project (IIS-NIS)

- GOAL: Compare the data quality and completeness of Immunization Information System (IIS) data to data collected in the National Immunization Survey.
- NM has participated in IIS-NIS Integration Project for five (5) years
- Quarterly Data Submissions
- Originally set up as a manually process but is now automated
- Participation is reviewed annually

NIS-IIS Data Results

Pediatric Data (19-35 Months Old)	
Participation rate	86.4%
Enrollment Rate	89.4%
Conditional Participation	96.6%
IIS Dose Completeness	78.0%

Adolescent Data (13-17 Years Old)	
Participation rate	89.5%
Enrollment Rate	90.3%
Conditional Participation	99.1%
IIS Dose Completeness	82.8%

**Data Pulled from 2017 Report*

IZ Gateway

- GOAL: Interjurisdictional data exchange
- NM has nine (9) current IIS-IIS connections
- Connected with VHA in fall of 2022
- NM can query other systems and other systems can query NMSIIS data
- Next steps:
 - Colorado
 - Arizona
 - Federal IHS



Current IIS→IIS

Utah

Delaware

Kansas

Kentucky

Connecticut

Arkansas

Missouri

Nevada

Oklahoma

Existing Resources for Data Quality

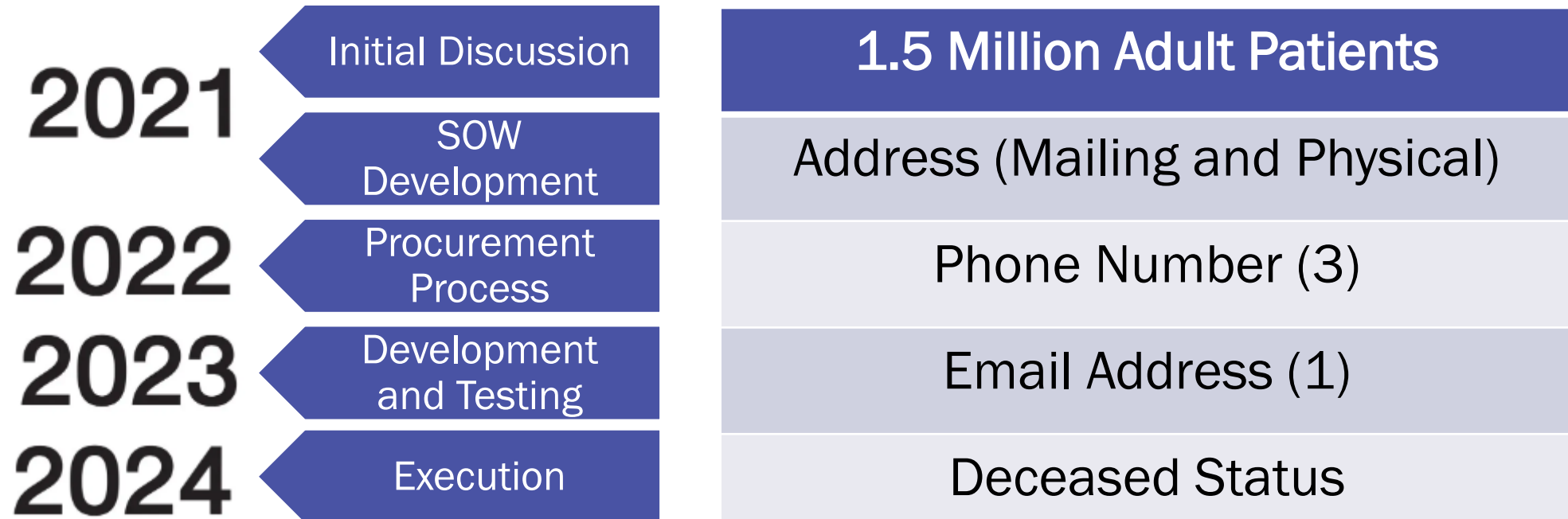
- NMSIIS Data Quality Manual
- Data at Rest Resource Page
- HL7 Specification Guide
- CDC Data Quality Measures
- NMSIIS Help Desk (833) 882-6454



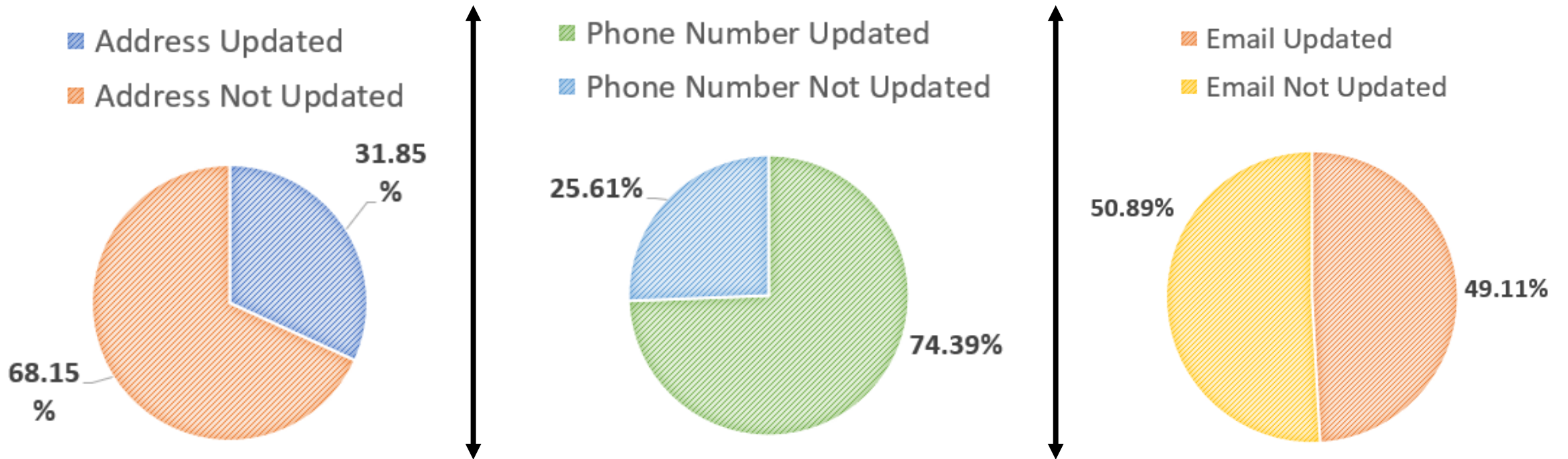
<https://www.nmhealth.org/about/phd/idb/imp/siis/>

LexisNexis Project

GOAL: Improve patient data completeness in the IIS by using external databases to obtain demographic data



LexisNexis Data Results



Deceased Patients Found: 1.39%

LexisNexis Next Steps

- Evaluate accuracy
- Rerun data annually
- Share results of pilot project with other jurisdictions and interested entities (CDC, AIRA, etc.)
 - Patients that age into Age 18+
 - Patients with no address, phone number(s), or email address

2729740	MOUSE, MICKEY ADDRESS REDACTED 007 ALBUQUERQUE, NM 87120
MALE	11/18/1928

Audit Information	
Created By:	LEGACY USER
Created On:	June 5, 2013 10:56 AM
Updated By:	LEXIS NEXIS IMPORT
Updated On:	January 8, 2024 5:41 PM

NMSIIS Access



NMSIIS Access FAQs

1) Who can access NMSIIS?

- Healthcare providers and staff
- Schools (nurses, administrators)
- Managed Care Organizations (MCOs)
- Additional Public Health Entities

2) What are the types of NMSIIS access?

- Read Only (*view patient records/demographics, run reports*)
- Basic User (*edit access, report vaccines, run reports*)
 - Inventory Control (*order, maintain and reconcile vaccines*)

3) Where can I ask questions about accessing NMSIIS?

NMSIIS.Access@doh.nm.gov

Access to NMSIIS

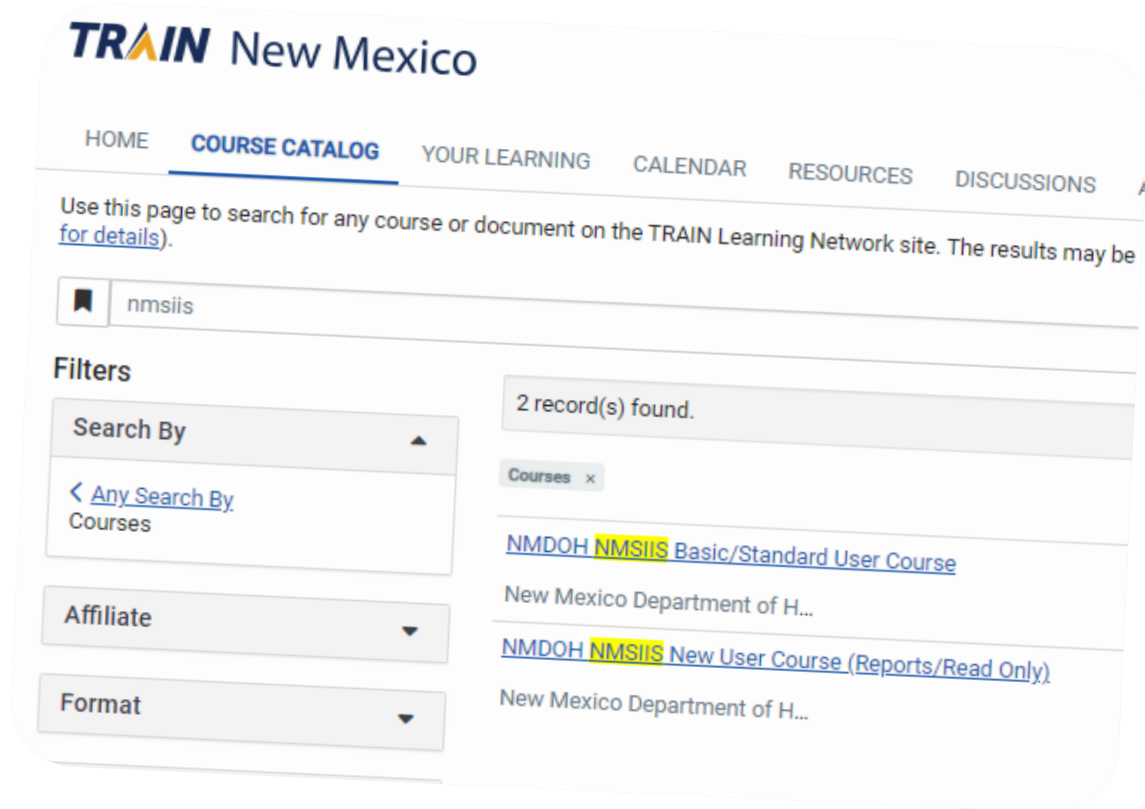
NM TRAIN

<https://www.train.org>

- Read Only
- Basic User

User Agreement

Send the completed training certificate and completed User Agreement to: NMSIIS.Access@doh.nm.gov



NMSIIS User Agreement Form

NMSIIS User Security and Confidentiality Agreement

2024

The undersigned Authorized Organization Representative has read, understands, and agrees on behalf of the Organization to abide by this NMSIIS Organization Security and Confidentiality Agreement.

***Please Provide All Requested Information**

*NMSIIS Clinic ID # _____
(list all required locations that will be accessed)

*Organization Name: _____

*Clinic Name: _____
(may be the same as organization name)

Store or Location # (if applicable): _____

*Printed Name of User: _____

*Primary Email Address: _____

Alternate Email Address: _____

*Phone Number: _____

NMSIIS User Agreement Form

***Please choose the level of access needed.**

If it is a data exchange location, access may be limited. Data Entry is required via EMR/EHR

- ☐ Basic/Standard User (edit access, report vaccines, run reports, view inventory)
- ☐ Inventory Control (basic/standard user access, maintain and manage inventory, clinic tools)
- ☐ Reports Only (view patient records and demographics, run limited reports)

***Have you previously had NMSIIS access?**

☐ No ☐ Yes- Previous Username: _____

***Please select the method in which you received NMSIIS training.**

☐ Online Training Training Completion Date: _____
☐ In Person Training Trained By: _____

*User Signature: _____ *Date: _____
(electronic or printed)

Send the completed copy of the **User Agreement and
NMSIIS Certification of Training Completion to:**
NMDOH/NMSIIS Immunization Program
NMSIIS.Access@doh.nm.gov

Last Updated 01/2024

Page 2 of 2

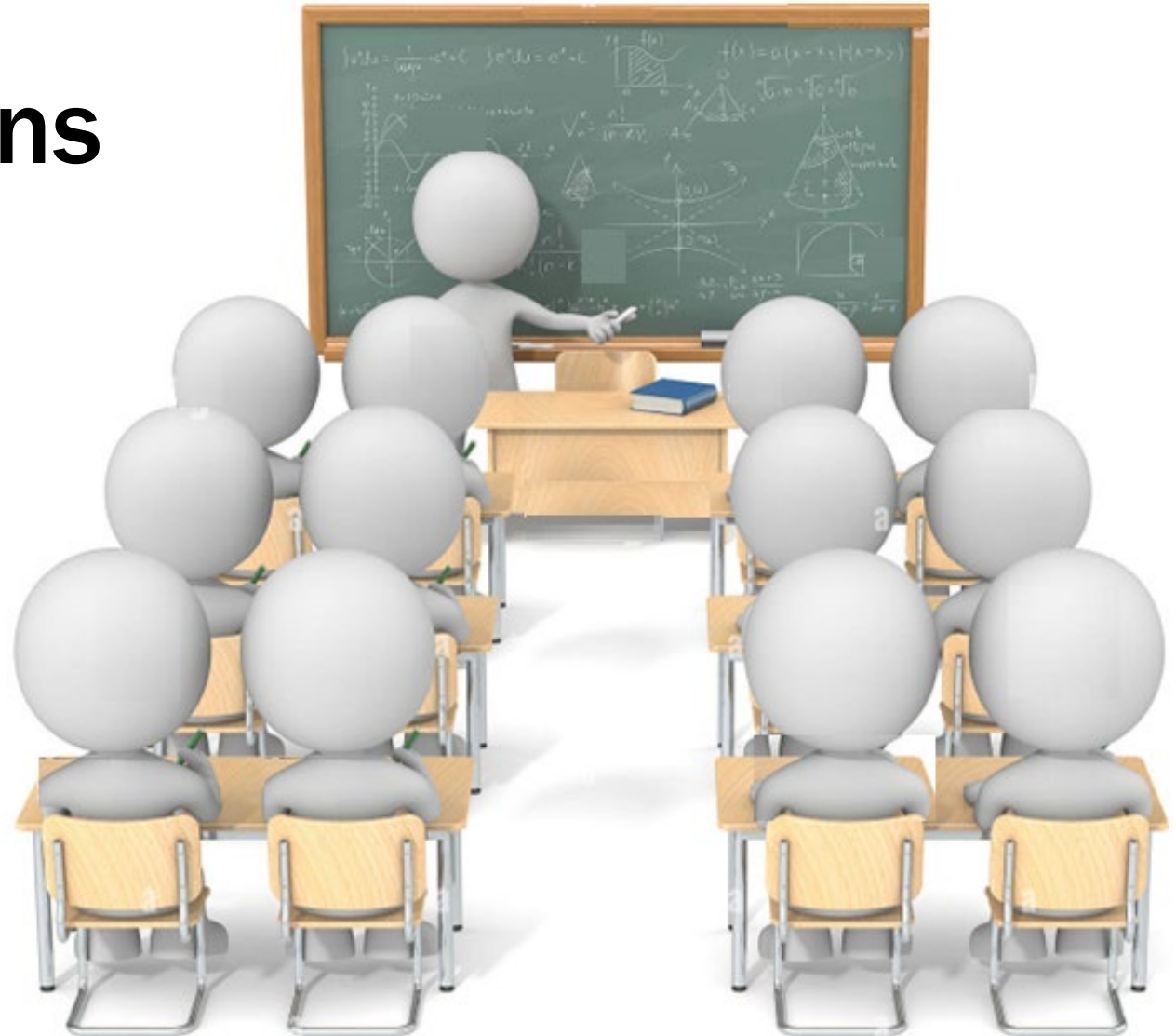
NMSIIS Agreements

Organization Agreement – required for newly onboarded locations, clinics or providers to NMSIIS **or** name/address changes of existing locations or clinics

User Agreement – required for all users of the NMSIIS registry, regardless of their access level



Vaccine Exemptions



Vaccine Exemption Types

- **Medical** (NMAC 7.5.3.8 A.1)

A certificate from a licensed physician, a physician assistant, or a certified nurse practitioner stating that the physical condition of the child is such that immunization would seriously endanger the life or health of the child.

- **Religious** (NMAC 7.5.3.8 A.2)

Affidavit or written affirmation from an officer of a recognized religious denomination that such child's parents or guardians are bona fide members of a denomination whose religious teaching requires reliance upon prayer or spiritual means alone for healing.

- **Religious** (NMAC 7.5.3.8 A.3)

Affidavit or written affirmation from the child's parents or legal guardian that the religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunization agent.

Vaccine Exemption Questions

Who can get a vaccine exemption from the NMDOH?

- Students aged 0-18 years or enrolled in grades ranging from daycare to 12th

Where to find the current form?

- NM DOH Website
<https://nmhealth.org/about/phd/idb/imp/siis/>

How is the form submitted?

- Mailed to address on front of form
- Dropped off in the box by security in Harold Runnels Building

Vaccine Exemption Questions

How long does it take for processing?

- By law, we have 60 days to process. Realistically, between 1-3 days

Do homeschooled children need a form?

- Yes. All students attending public, or private school, homeschool, daycare or childcare facilities

Does NM allow exemptions for philosophical reasons?

- No. Only religious or medical

Which vaccines can a patient exempt from?

Only the School Required vaccines. Influenza, HPV and COVID-19 are NOT school required vaccines.

How to Fill out the Form?

- Form should be filled out and submitted by the parent or guardian on behalf of the child
- Should be filled in **completely**
- Legible
- Notarized (signed same date as parent)
- Religious affidavit completed or attached
- Medical affidavit attached

Form Review (front)



CERTIFICATE OF EXEMPTION
FROM SCHOOL/DAYCARE IMMUNIZATION REQUIREMENTS

Please Print Clearly, Complete All Fields, Use CAPITAL LETTERS ONLY - Must be Legible!



Parent/Guardian Information

Full Name

Mailing Address

City

State Zip Code

Phone

Email

Child and School Information

Child Name

School Name

School District

School Address

School City State Zip

Child Date of Birth Child's Grade

m m d d y y y y

Gender (As specified on birth certificate)
☐ Male ☐ Female

Ethnicity
☐ Hispanic ☐ Non-Hispanic

Race
☐ Native American ☐ Asian ☐ Black ☐ White ☐ Other

I object to my child receiving the following:

☐ ALL REQUIRED VACCINES	☐ Hepatitis A	☐ Pneumococcal
☐ Mumps	☐ Diphtheria	☐ Meningococcal
☐ Measles	☐ Tetanus	☐ Varicella (Chicken Pox)
☐ Rubella	☐ Pertussis	☐ Hib - Haemophilus Influenza type B

I request that the one year (12 month) period
this exemption form is valid begins on:

Mail Original Form to:
NM Immunization Program
1190 St. Francis Drive, Suite-1250
PO Box 26110
Santa Fe, NM 87502-6110

Form Review (front)

Directions

m m d d y y y y

Please complete this form. Check the box that corresponds to your request for exemption and include the required information. Then in the presence of a Notary Public, please sign and date this certificate and have it notarized. IT IS THE PARENT/GUARDIAN'S RESPONSIBILITY TO ENSURE AN APPROVED COPY OF THIS EXEMPTION CERTIFICATE IS FILED WITH THE CHILD'S SCHOOL.

I request exemption from immunization requirements in accordance with:

- ☐ NMAC 7.5.3.8 A.1, and I am attaching an affidavit or certificate from a licensed physician, physician assistant, or certified nurse practitioner attesting that any of the required immunizations would seriously endanger the life or health of my child.
- ☐ NMAC 7.5.3.8 A.2, and I am attaching an affidavit or written affirmation from an officer of my denomination stating we are bona fide members of a recognized religious denomination which requires reliance on prayer or spiritual means alone for healing.
- ☐ NMAC 7.5.3.8 A.3, and I hereby certify through the written affirmation below, or attached affidavit, that my religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunizing agents.

Form Review (front)

I UNDERSTAND THIS REQUEST IS SUBJECT TO THE APPROVAL OF THE NEW MEXICO DEPARTMENT OF HEALTH. I HAVE READ THE 'COMPULSORY IMMUNIZATION REGULATIONS' AND UNDERSTAND THE RISK OF NON-IMMUNIZATION FOR MY CHILD. I UNDERSTAND THAT THIS CERTIFICATE, IF APPROVED, IS VALID FOR A PERIOD NOT TO EXCEED TWELVE MONTHS AND WILL EXPIRE THEREAFTER. IF I WISH TO REQUEST ANOTHER EXEMPTION AFTER THE TWELVE MONTH PERIOD, I MUST COMPLETE ANOTHER CERTIFICATE OF EXEMPTION AND SEEK APPROVAL.

I ALSO UNDERSTAND THAT WHERE ANY CASE OF COMMUNICABLE DISEASE OCCURS OR IS LIKELY TO OCCUR IN MY CHILD'S SCHOOL, THE DEPARTMENT OF HEALTH MAY REQUIRE THE EXCLUSION OF INFECTED PERSONS AND NON-IMMUNIZED PERSONS (7.4.3.9 NMAC - Rp, 7 NMAC 4.3.9, 8/15/2003).

I swear that all the foregoing statements are true to the best of my information, knowledge and belief.

Parent/guardian's name (print clearly) _____

Parent/guardian's signature: _____ Date: _____

Notary Seal

NOTARY

Subscribed and sworn before me this _____ day of _____, 20____.

My Commission expires: _____

Notary's Signature

DOH Use Only: ☐ DISAPPROVED ☐ APPROVED

BEGINS ON

Date

m m d d y y y y

Revised 2023

Authorized Signature

EXPIRES ON

Date

m m d d y y y y

Form Review (back)

Certificate of Exemption Form Instructions

Who may use the Exemption from Immunization Form:

- Students requesting a religious or medical exemption to immunization may use this form. (Must be either 0-18 years of age OR a student between daycare to 12th grade)
- This form may be used for all children with an exemption going into any public, private or parochial preschool, kindergarten, elementary, secondary school, or home school and for children attending daycare or childcare facilities.
- This form may not be used for exemption from immunization for personal or philosophical reasons. New Mexico law does not allow for such exemption. (Please see New Mexico Law 24-5-3 at page bottom.)

How to Complete the Exemption from Immunization Form:

- Form must be completed and submitted by the parent or guardian on behalf of the child
- Fill out **all** blank lines and check boxes, including the check boxes for the religious or medical options.
- For medical exemptions, attach the letter from your licensed physician, a physician assistant, or a certified nurse practitioner to this form.
- For religious exemptions using an affidavit, please attach the affidavit to this form.
- For religious exemptions using a written affirmation, please use the space provided on the form
- The form must be signed and dated by the parent/guardian in front of a notary public, and must also be signed and dated by the notary public on the same date.
- Mail the form to the New Mexico Department of Health at 1190 St. Francis Drive, Suite-1250/PO Box 26110, Santa Fe, NM 87502-6110. You may also submit your form in a drop box at the Department of Health in Santa Fe, NM (Harold Runnels Building).

Form Review (back)

Department of Health Exemption from Immunization Form Processing:

- The Department of Health has 60 days from receipt of the Certificate of Exemption Form to either approve or not approve the request (see NMAC 7.5.3 below). Make sure that the Department of Health receives the form at least 60 days prior to the day your child starts school.
- Upon approval, the Department of Health will mail you one copy of the approved form. **The Parent/Guardian must take one copy of the approved form to your child's pre-school, school, daycare, or childcare facility.**
- If your request is not approved, you will get a letter from the Department of Health with the reasoning for the disapproval. You may then resubmit your request with the necessary changes.

New Mexico Immunization Exemption Law (24-5-3):

Any minor child through his parent or guardian may file with the health authority charged with the duty of enforcing the immunization laws:

- (1) A certificate from a licensed physician, a physician assistant, or a certified nurse practitioner stating that the physical condition of the child is such that immunization would seriously endanger the life or health of the child; or
- (2) Affidavits or written affirmation from an officer of a recognized religious denomination that such child's parents or guardians are bona fide members of a denomination whose religious teaching requires reliance upon prayer or spiritual means alone for healing;
- (3) Affidavits or written affirmation from his parent or legal guardian that his religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or other immunizing agent.

NMAC 7.5.3: "Within sixty (60) days of receipt of a request for exemption from immunization, the director of the public health division or the designee shall review the request to determine whether the certificate has been duly completed."

For any questions on how to complete the form, please contact, (833) 882-6454

Exemptions Process

- Mailed is checked and processed daily except for state holidays
- Forms are reviewed and approved/disapproved
- Copies are made
- Approved forms are entered into NMSIIS and a copy is mailed to the parent/guardian; originals are filed
- Disapproved forms are documented in a tracking spreadsheet and filed
- Exemption forms are retained by the IZ Program for 3 years, per law

Exemptions

- Recent Revisions in 2023 – Senate Bill 81
 - Expanding approval of medical exemptions from only MDs and DOs to licensed physicians, physician's assistants or certified nurse practitioner
 - Changed from 9-month approval to 1-year approval



Exemption Status Check

- Call or Email
- Check NMSIIS
 - “NMSIIS Guide for Viewing Certificates of Exemption” quick reference guide in the NMSIIS Reports Module
- “In Process”
 - If a parent/guardian has submitted a form for a student that is begin reviewed
 - If a parent/guardian has scheduled an appointment for the student to be vaccinated

School Requirements

Posted on Website

2 Page Format

2nd Men
(ACWY)
Booster Dose
now required
for 11th grade

Two dose
Hepatitis A
requirement
now rolled up
to K-2nd grade



New Mexico Childcare/Pre-School/School Entry Immunization Requirements

New Mexico School Nurses are granted Public Health authority by the NM Secretary of Health for collecting and submitting immunization information

2023-24
school year

Vaccine	Minimum # of vaccine doses by childcare and pre-school age levels							Vaccine doses by school grade level												Notes		
	by 4 mo.	by 6 mo.	by 12 mo.	by 15 mo.	16-47 mo.	48-59 mo.	≥ 60 mo.	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th		12 th	
Diphtheria/ Tetanus/ Pertussis (DTaP/DT/Td)*	1	2	3	3	3	4	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	5 (4)	One dose required on/after 4 th birthday. Four doses are sufficient if last dose given on/after 4 th birthday, with at least 6 months between the last two doses. Five doses are preferred for optimal protection.	
Tetanus/ Diphtheria/ Pertussis (Tdap)															1	1	1	1	1	1	1	One dose Tdap required for entry into 7 th -12 th grade.
Polio (IPV)* (OPV [†])	1	2	2	2	3	4 (3)	4 (3)	4	4	4	4	4	4	4	4	4	4	4	4	4	Students in K-12 th grades final dose required on or after 4 th birthday. Three doses sufficient if CDC's catch-up schedule used AND last dose was given on/after 4 th birthday with at least 6 months between the last two doses.	
Measles/ Mumps/ Rubella (MMR)				1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	Min. age for valid 1 st dose is 12 months. Live vaccines (MMR, Varicella) must be given on the same day; if not, they must be administered a min. of 28 days apart. [§]	
Haemophilus Influenzae type B (Hib)*	1	2	2	2	3/2/1	3/2/1	3/2/1															
Hepatitis B (HepB)	1	2	3	3	3	3	3	3	3	3	3	3	3	3 (2)	3 (2)	3 (2)	3 (2)	3 (2)	3 (2)	3 (2)	Two doses adult Recombivax HB also valid if administered at age 11-15 and if dose 2 rec'd no sooner than 16 wks. after dose 1.	
Pneumococcal (PCV)*	2	3	3	4/3/ 2/1	4/3/2 /1	4/3/2 /1	4/3/2/ 1/0															
Varicella (VAR)				1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	Min. age for 1 st dose is 12 mos. Dose 2 should ideally be given at age ≥ 4, see note on page 2. Live vaccines (MMR, Varicella) must be given on the same day; if not, they must be administered a minimum of 28 days apart. [§]	
Hepatitis A (HepA)				1	1	2	2	2	2	2											Hep A Vaccine is recommended for catch up in grades 3-12. Minimum age for valid Hep A is 12 months.	
Meningococcal Men ACWY															1	1	1	1	2			1 dose required for 7 th -10 th grade entry. 2 doses required for grade 11 (2 nd dose at age 16, at minimum 8 weeks after dose 1), and recommended for grade 12. Detailed vaccine schedule on page 2.

Recommended vaccines: These vaccines are recommended but not required for school entry at this time.

Influenza (flu): Age-appropriate vaccination is recommended every year.

HPV: HPV vaccine is strongly recommended at age 11-12, and can be given as early as age 9

COVID-19: Age-appropriate vaccinations for 6 months through 18 years are recommended. Refer to the NM Dept. of Health COVID-19 website for the latest guidance: <https://cv.nmhealth.org/covid-vaccine/>

Recommended # doses for adult students 19+ in secondary school

Vaccine	# Doses
Tetanus/Diphtheria/Pertussis (Tdap)	1
Measles/Mumps/Rubella (MMR)	2
Varicella (VAR)	2

Page 1 of 2 • Updated 11/10/22



Investing for tomorrow, delivering today.

1190 S. St. Francis Drive • Santa Fe, NM 87505 • Phone: 505-827-2613 • Fax: 505-827-2530 • nmhealth.org

School Requirements (Back)

New Mexico Childcare/Pre-School/School Entry Immunization Requirements

2023-24
school year

Additional guidance for: Intervals, catch-up schedule, proof of immunity

Diphtheria/Tetanus/Pertussis: If child (4 months-6 years) is behind schedule, follow the CDC's catch-up schedule.

Tetanus/Diphtheria/Pertussis: 7th-12th graders require proof of 1 dose of Tdap regardless of when the last Td-containing vaccine was given. Catch-up: Children 7-18 years who are not fully immunized with the childhood DTaP series should be vaccinated according to the CDC's catch-up schedule, with Tdap as the 1st dose followed by Td if needed. A 3-dose series is sufficient if initiated after age 7, in which one dose must be Tdap, followed by 2 doses of Td. Children age 7-9 who receive 1 dose Tdap as part of the catch-up series require 1 additional dose at 11-12 for 7th grade entry.

Polio: A minimum of 4 weeks between doses required with 6 months between last two doses. *OPV: Only trivalent OPV counts as valid. Monovalent or bivalent OPV are not valid. All OPV doses given after 4/1/16 are assumed to be mono or bivalent.

MMR: Required 2nd dose should be given on/after 4th birthday. However, dose 2 may be given earlier with at least 4 weeks between dose 1 and 2.

Hib: If series started <12 months of age, 3 doses required with at least 1 dose on/after 1st birthday. Two doses required if dose 1 received at 12-14 months. One dose of Hib vaccine administered between age 16-59 months is sufficient. Not recommended ≥60 months of age.

Hep B: Dose 2 a minimum of 4 weeks after dose 1; dose 3 at least 16 weeks after dose 1 and at least 8 weeks after dose 2. Infants currently receiving primary series, final dose should be administered no earlier than age 24 weeks.

PCV: Administer a series of PCV13 vaccine at ages 2, 4, 6 months with a booster at age 12-15 months. Catch-up: Administer one dose of PCV13 to all healthy children 12-59 months who are not completely vaccinated for their age; children >60 months, no doses required.

Varicella: For children ages 12 months to 12 years, the minimum interval between the two doses is 3 months. However, if dose 2 was administered ≥28 days after dose 1, dose 2 is considered valid and need not be repeated. For children ≥13 years, the recommended minimum interval is 4 wks. Required for proof of varicella immunity:

- For K-8th graders: Receipt of vaccine; titer or laboratory confirmed diagnosis is required as proof of prior disease.
- For 9th-12th graders: Receipt of vaccine, written proof of immunity by a physician/health care provider or laboratory titer is required.
- For all newly diagnosed varicella cases: Lab confirmation of disease is required.

Hep A: One dose required by 15 months; 2 doses required at 48 mos. with at least 6 months between doses.

MenACWY: All adolescents should receive a dose of MenACWY at age 11-12. A 2nd (booster) dose is required for grade 11 (at age 16). Students who are not yet 16 upon entering 11th grade, should wait until age 16 for dose 2. Booster dose given before age 16 is not considered valid. Adolescents who receive the 1st dose at age 13-15 should receive a booster dose at age 16. The minimum interval between MenACWY doses is 8 weeks. Adolescents who receive the 1st dose after their 16th birthday do not need a booster dose. Doses of MenACWY given to children age 9 or younger do not count for the school requirements and must be repeated at age 11-12 and boosted at age 16.

4-Day Grace Period: Any vaccine administered ≤4 days prior to minimum interval or age is valid; however, the 4-day "grace period" should not be applied to the 28-day interval between live parenteral vaccines not administered at the same visit (MMR and Varicella).

*Minimum age 6 weeks

Notes

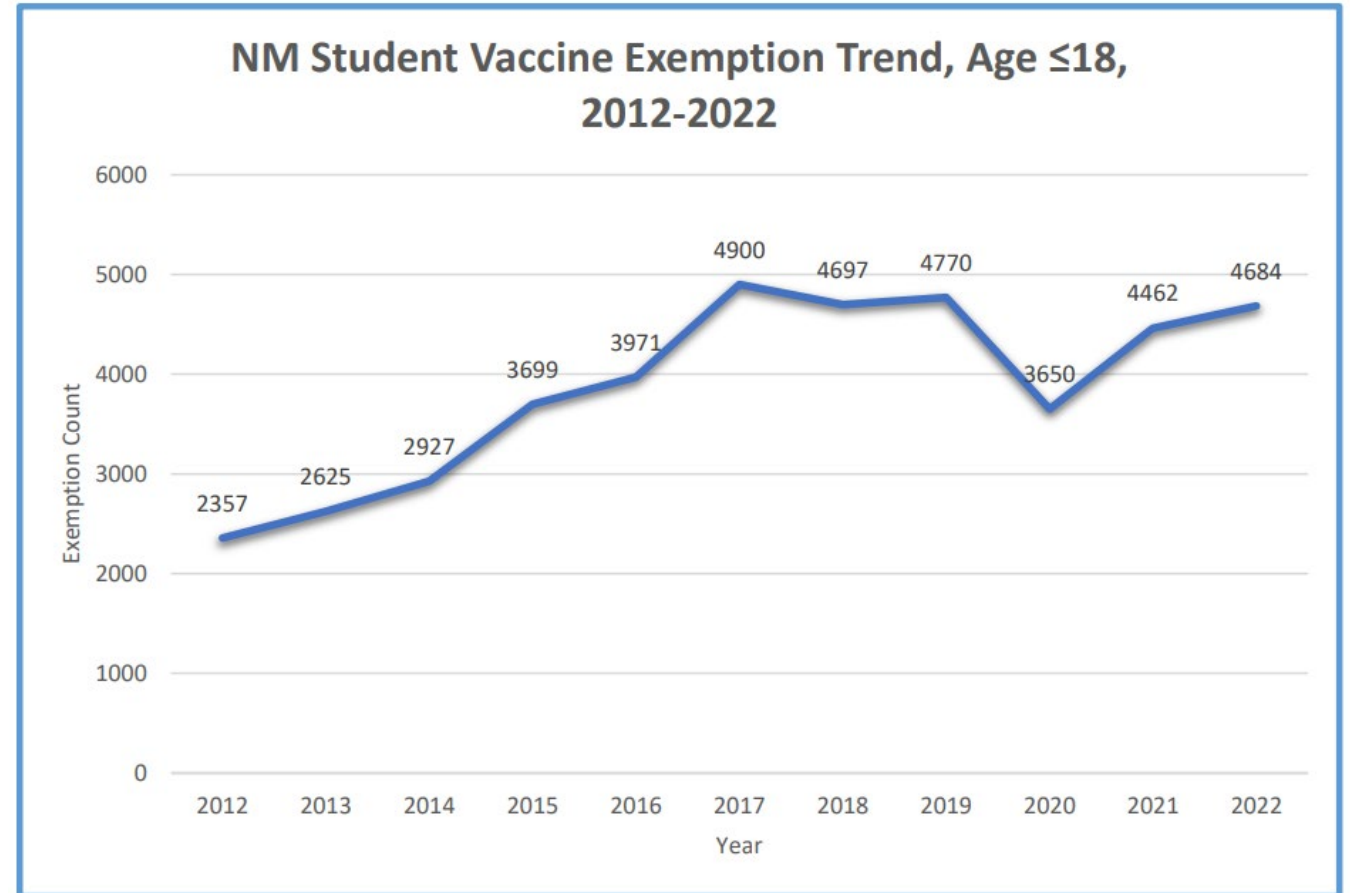
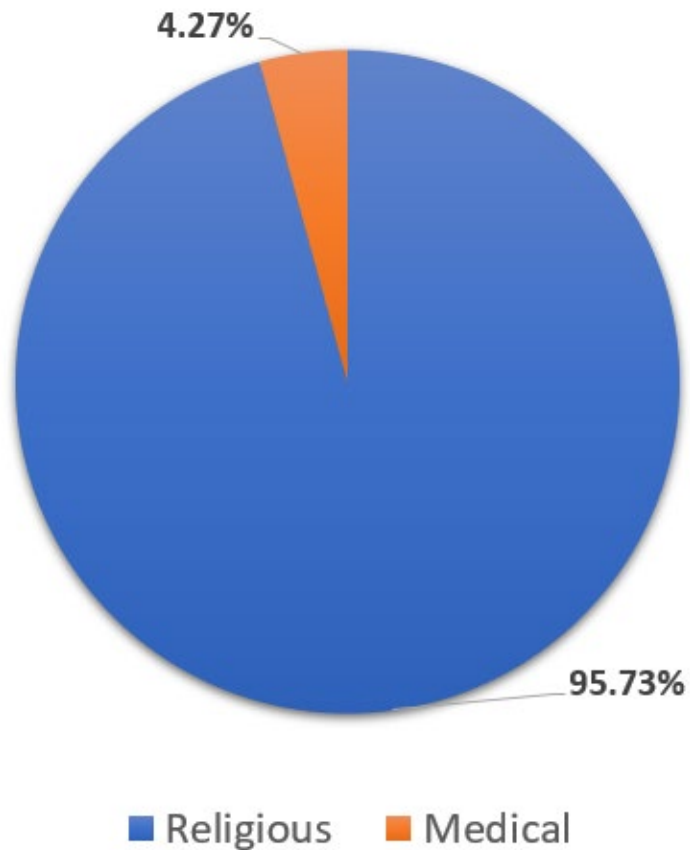
- All students enrolled in designated grades are expected to meet requirements.
- Changes from last year's requirements are highlighted for ease of use.

Resources

CDC Immunization Schedule has detailed footnotes and catch-up schedule
<https://www.cdc.gov/vaccines/schedules/hcp/imz/child-adolescent.html>
 NM Immunization Protocol
<https://nmhealth.org/publication/view/regulation/531/>
 NMSIIS
<https://nmsiis.health.state.nm.us>
 NM School Health Manual
<https://www.nmhealth.org/about/phd/pchb/osah/shm/>

Page 2 of 2 • Updated 11/15/22

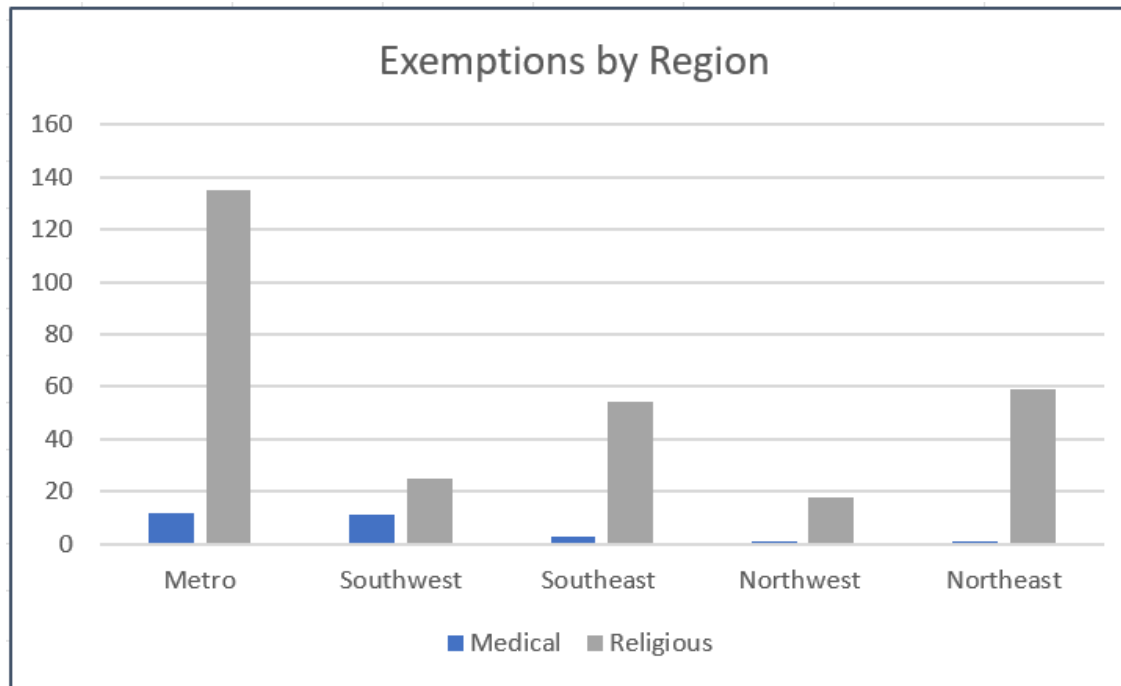
Exemption Data



Exemption Data

FY 2022-2023 School Year Data
(self reported school survey data)

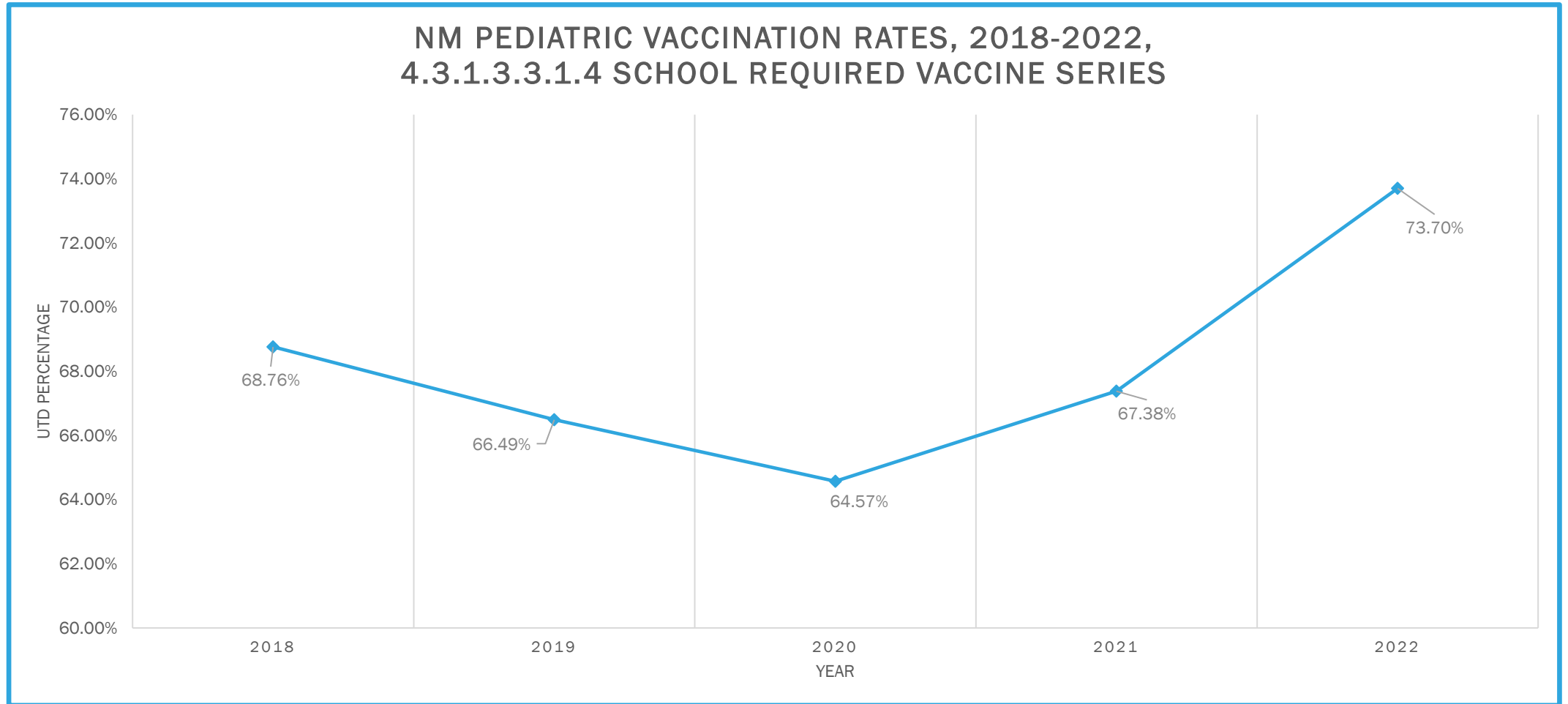
	Up to Date (n=22276)	Valid Medical Exemptions (n=22)	Valid Medical Exemptions (n=242)	In Process (n=400)	Non-Compliant (n=1245)
Kindergarten	93.87%	0.13%	1.38%	2.05%	2.57%
7th Grade	92.16%	0.09%	0.99%	1.64%	5.12%



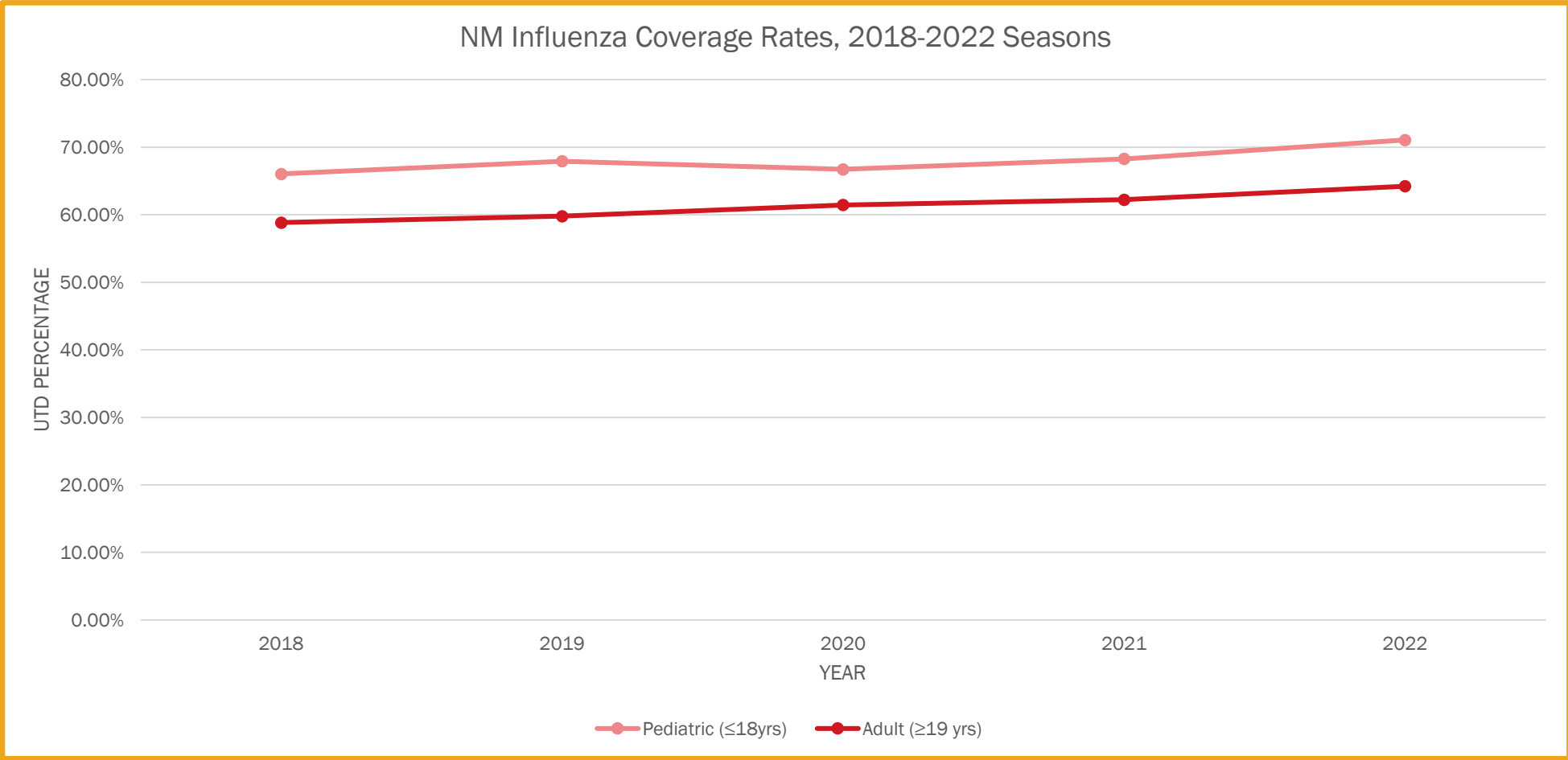
COUNTIES WITH HIGHEST APPROVED EXEMPTION RATES

TAOS	2.6%
SANTA FE	2.1%
DE BACA	1.6%
ROOSEVELT	1.6%
COLFAX	1.5%

Vaccine Coverage Rates



Vaccine Coverage Rates



Recent NMSIIS Changes

- Resources
 - HL7 Resources
 - Website Data and Statistics (2023)
 - 2024 Data Quality Improvement Manual
- Data Quality
 - Bulk Delete
 - Projects (Data at Rest, LexisNexis)
- End User Improvements
 - Order Forecaster
 - Region Assignments
 - Submit to VFC Button

Upcoming NMSIIS Changes

- Upcoming Projects or Enhancements:
 - User Clean Up
 - Non-Compliance Notification Process
 - Automated Provider Onboarding
 - Provider Report Cards
 - Region Assignment
 - Security Policy
- Considerations:
 - DDL Compatibility
 - Auto Decrementing for Data Exchange Providers



Contact Us



NMSIIS Help Desk (833) 882-6454



Kathryn Cruz
NMSIIS Manager

Kathryn.Cruz@doh.nm.gov

NMSIIS Email

NMSIIS.Access@doh.nm.gov



NMSIIS/Immunization Program Website

<https://www.nmhealth.org/about/phd/idb/imp/siis/>



Welcome to the 2024 New Mexico Vaccine For Children's Program Statewide Training



VFC Contact Changes

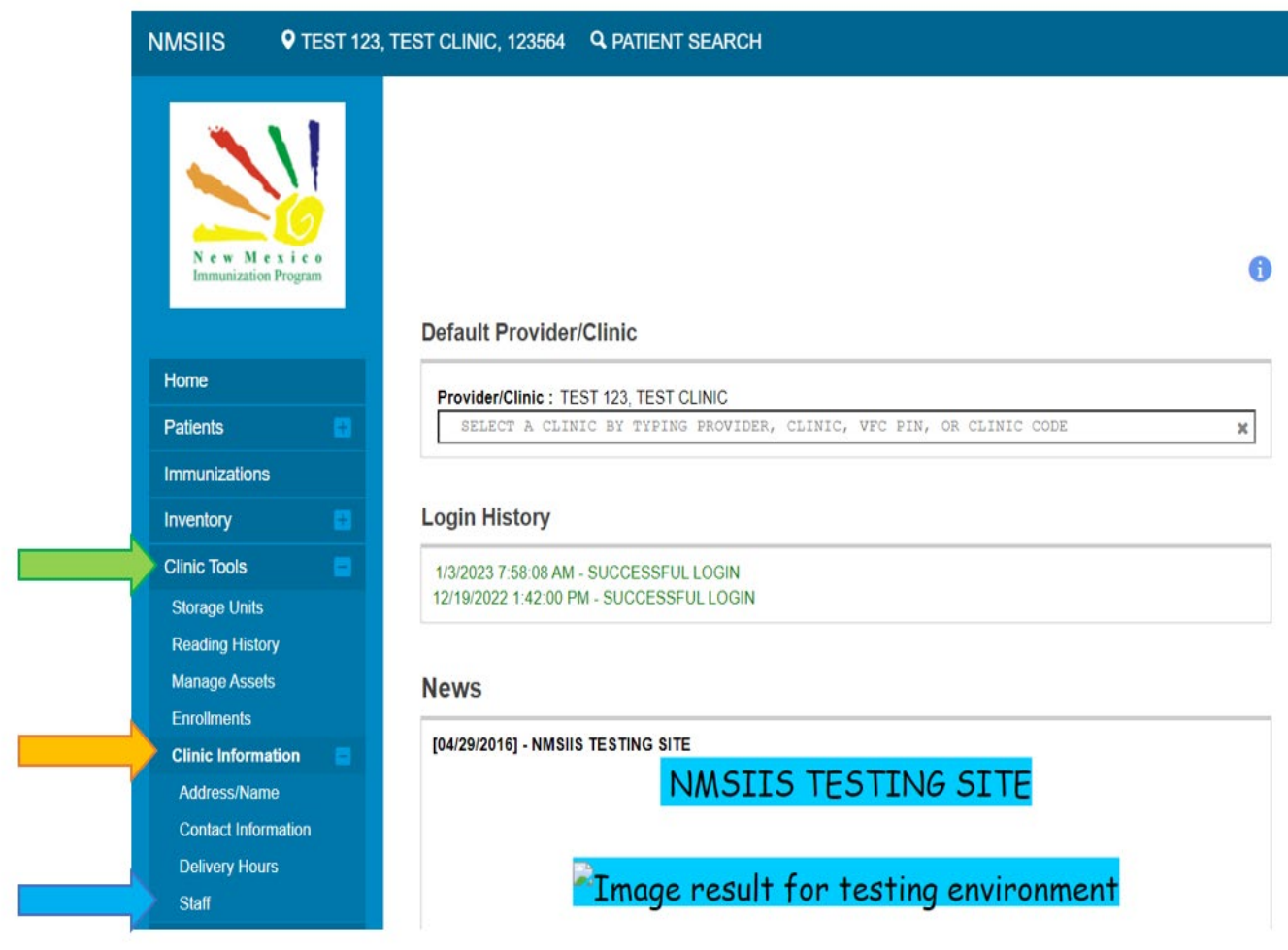


Requirements

- There must be a Z3, Z4, and Z5 for each VFC location
 - There can be multiple Z5s, but no more than one Z3 and Z4
- Z4s and Z5s must complete and upload CHIL-e training (annually)
 - 'You Call the Shots' training may also be required (dependent upon region)
- Z4s and Z5s must complete NMSIIS training
 - NMSIIS Training Certificates of Completion and User Agreements must be sent to NMSIIS.access@doh.nm.gov
- Z3s, Z4s, and Z5s must have a different email from one another
 - Emails must be 40 characters or less

Viewing Listed VFC Contacts

- To view who is listed as a VFC contact for your location, login to your NMSIIS account. From the NMSIIS home page menu, select **‘Clinic Tools’** > **‘Clinic Information’** > **‘Staff’**



The screenshot displays the NMSIIS web application interface. The top navigation bar includes the NMSIIS logo, a location pin icon with the text 'TEST 123, TEST CLINIC, 123564', and a search icon with the text 'PATIENT SEARCH'. The left sidebar menu contains the following items: Home, Patients, Immunizations, Inventory, Clinic Tools (highlighted with a green arrow), Storage Units, Reading History, Manage Assets, Enrollments, Clinic Information (highlighted with an orange arrow), Address/Name, Contact Information, Delivery Hours, and Staff (highlighted with a blue arrow). The main content area on the right features a 'Default Provider/Clinic' section with a dropdown menu showing 'Provider/Clinic : TEST 123, TEST CLINIC' and a search box with the placeholder text 'SELECT A CLINIC BY TYPING PROVIDER, CLINIC, VFC PIN, OR CLINIC CODE'. Below this is a 'Login History' section showing two entries: '1/3/2023 7:58:08 AM - SUCCESSFUL LOGIN' and '12/19/2022 1:42:00 PM - SUCCESSFUL LOGIN'. The 'News' section at the bottom displays a news item dated '[04/29/2016] - NMSIIS TESTING SITE' with a blue box containing the text 'NMSIIS TESTING SITE' and another blue box containing the text 'Image result for testing environment'.

- On the 'Clinic Staff Change Request' screen, your location will have a Z3, Z4, and Z5 contact listed. These are entered by the VFC Team during the onboarding process. **NOTE: Each location must have a Z3, Z4, and Z5 contact.**

Clinic Staff Change Request i

Add New Contact

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

Name	Type	Phone	Main Contact/Shipping Contact	Audit	Action
DUCK, DONALD	NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)	505-123-4567 EXT. 2	NO	?	EDIT
MOUSE, MICKEY	PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)	505-123-4567 EXT. 0	NO	?	EDIT
MOUSE, MINNIE	NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)	505-123-4567 EXT. 1	YES	?	EDIT

Showing 1 to 3 of 3 entries

← Previous 1 Next →

Edit Clinic

Address / Name

Contact Information

Delivery Hours

Staff

Adding a New Contact

- Be sure you select the correct contact type
- The only contact types which should be selected are:
 - PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)
 - NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)
 - NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)
- No alternate contacts types needed for VFC contact changes
 - NOTE: COVID Contact changes should be submitted separate from VFC Contact changes
- Be sure the new contact has completed NMSIIS training, the NMSIIS user agreement, and CHIL-e training
 - NOTE: User may also need to complete 'You Call the Shots' training

How to Add a New Contact

- From the NMSIIS home page menu, select 'Clinic Tools' > 'Clinic Information' > 'Staff'
- Select 'Add New Contact' from the top right corner of the 'Clinic Staff Change Request' page

The screenshot shows the 'Clinic Staff Change Request' page. A green arrow points to the 'Clinic Tools' menu item, an orange arrow points to 'Clinic Information', and a blue arrow points to 'Staff'. A red arrow points to the 'Add New Contact' button in the top right corner.

Clinic Staff Change Request

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

Name	Type	Phone	Main Contact/Shipping Contact	Audit	Action
DALE, CHIP	NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)	505-123-4567 EXT. 5	YES	?	EDIT
DUCK, DAISY	NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)	505-123-4567 EXT. 4	NO	?	EDIT
MOUSE, MICKEY	PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)	505-123-4567 EXT. 0	NO	?	EDIT

Showing 1 to 3 of 3 entries ← Previous 1 Next →

Change Request History

Name	Submitted On	Clinic	Status	Action
DALE, CHIP	01/05/2023	TEST CLINIC	DENIED	RESUBMIT Comments
DUCK, DAISY	01/05/2023	TEST CLINIC	COMPLETED	

Edit Clinic

Address / Name

Contact Information

Delivery Hours

Staff

Clinic Notes

Expand + Add

There are currently no notes entered for this clinic

Required Information for PSA Z3 Contacts

- **Contact Type**
 - Must be a Z3
- **First and Last Name**
- **Email**
 - NOTE: Must be 40 characters or less and **cannot** be the same as another contact
- **Phone Number**
 - Include an ext. if it applies
- **License Number**
 - NOTE: PSA must be an MD, DO, or CNP

Clinic Staff Change Request 

	Contact Type *				Alternate Contact Type	
	First Name *		Middle Name		Last Name *	
	Email	EMAIL@DOMAIN.COM			NPI	
	Telephone	999-999-9999	Ext	99999	Fax Number	999-999-9999
	License Number				Comments	
	Medicaid Provider ID				Employer ID Number	
	Specialty				Title	

Required Information for Z4 and Z5 Contacts

- **Contact Type**
 - Must be a Z4 or Z5
- **First and Last Name**
- **Email**
 - NOTE: Must be 40 characters or less and **cannot** be the same as another contact
- **Phone Number**
 - Include an ext. if it applies
- **Training**
 - CHIL-e training must be attached to requests for new Z4 and Z5 contacts

Clinic Staff Change Request 

 **Contact Type *** Alternate Contact Type

 **First Name *** **Middle Name** **Last Name ***

 **Email** **NPI**

 **Telephone** **Ext** **Fax Number**

License Number **Comments**

Medicaid Provider ID **Employer ID Number**

Specialty **Title**

Training Section

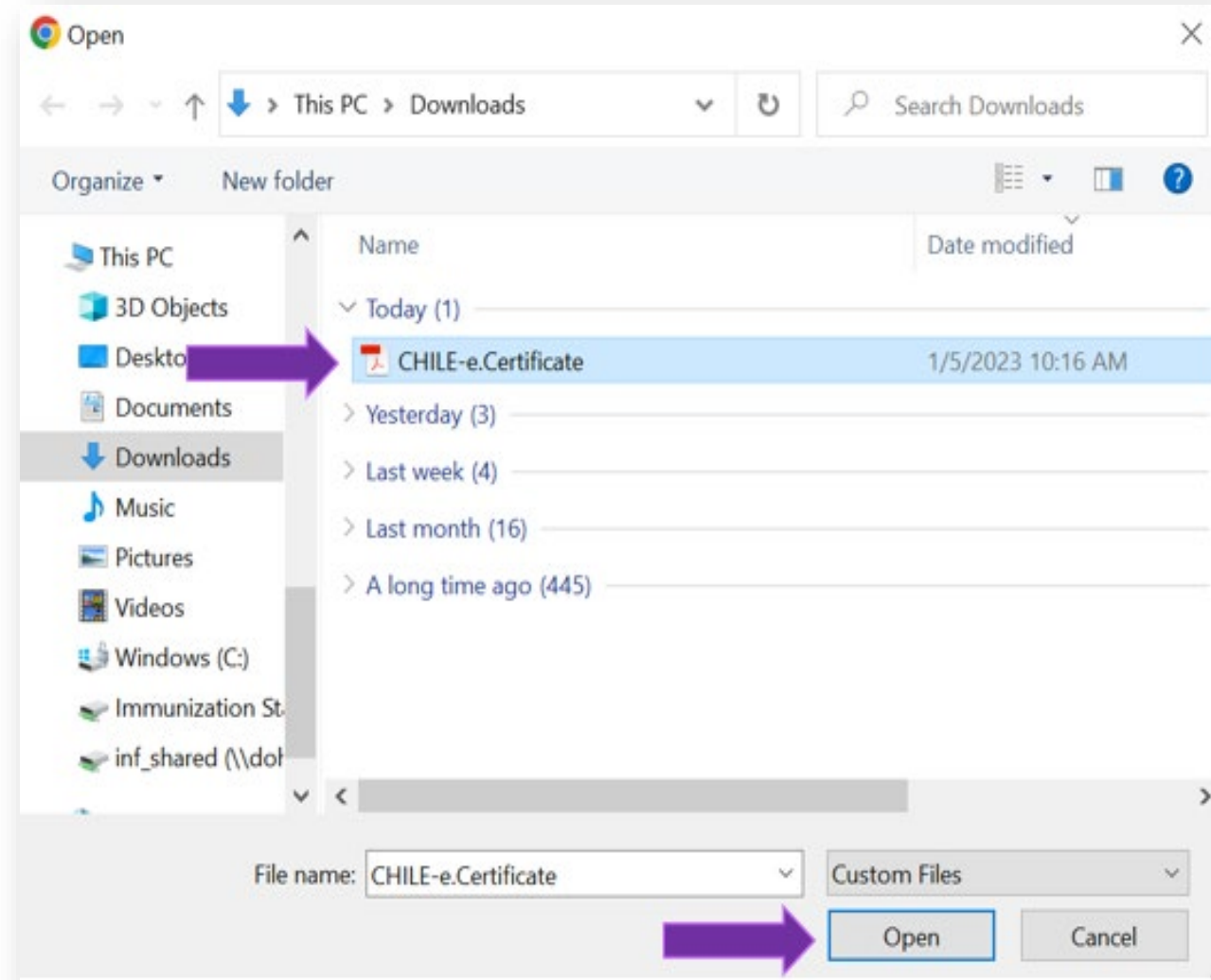
Course Name	CE Number	Completion Date	Upload Certificate
 Add Training			

Adding Training

- Required training(s) must be attached to contact change requests
- CHIL-e training must be renewed annually and submitted into NMSIIS after completion
- Once you select 'Add Training', there will be a pop-up. You will need to select 'Course Name', enter 'Completion Date', and attach the training certificate of completion 'Choose File'

The screenshot shows a web-based 'Add Training' form. At the top is a title bar 'Add Training' with a close button 'x'. Below it are three main input areas: 1. 'Course Name *' with a dropdown menu showing 'CALL YOUR SHOTS' and 'CHIL-E'; a purple arrow points to this dropdown. 2. 'Completion Date *' with a date picker showing 'MM/DD/YYYY'; a blue arrow points to this field. 3. 'Upload Certificate' with a 'CHOOSE FILE' button; an orange arrow points to this button. At the bottom right are 'Cancel' and 'Save' buttons.

- Upon clicking on the ‘Choose File’ button, your computer’s files will open. Locate the training certificate, click on it to attach, then press ‘Open’.



- Once all required fields are filled and required training(s) are attached, select **‘Create’** from the top right corner. Your request will then show as pending under ‘Change Request History’

Clinic Staff Change Request ⓘ

 **Create**

Contact Type *
NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTF)

Alternate Contact Type

First Name * DAISY **Middle Name** **Last Name *** DUCK

Email DAISY.DUCK@DOH.NM.GOV **NPI**

Telephone 505-123-4567 **Ext** 7 **Fax Number** 999-999-9999

License Number **Comments**

Medicaid Provider ID **Employer ID Number**

Specialty **Title** **Main Contact/Shipping Contact** ☐

Training Section

Course Name	CE Number	Completion Date	Upload Certificate	Add Training
CHIL-E		01/01/2023	CHILE-E CERTIFICATE PDF	

Edit Clinic

- Address / Name
- Contact Information
- Delivery Hours
- Staff

Clinic Notes Expand + Add

There are currently no notes entered for this clinic.

Change Request History

Name	Submitted On	Clinic	Status	Action
DUCK, DAISY	01/11/2023	TEST CLINIC	PENDING 	VIEW

Removing a Contact

- To remove a contact, select the 'Edit' dropdown by the contact. You will then select **'Remove'**. A popup will show to confirm your request to remove the staff member. Press **'OK'**. The request will show as **'Pending'** under 'Change Request History'

Clinic Staff Change Request 

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

Name	Type	Phone	Main Contact/Shipping Contact	Audit	Action
DALE, CHIP	NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)	505-123-4567 EXT. 5	YES		EDIT 
DUCK, DAISY	NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)	505-123-4567 EXT. 4	NO		EDIT  REMOVE
MOUSE, MICKEY	PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)	505-123-4567 EXT. 0	NO		EDIT 

Showing 1 to 3 of 3 entries

← Previous 1 Next →

Remove Staff Member 

You have requested to remove DAISY DUCK from the clinic staff. Select OK if this is correct and you wish to submit the change request for approval. Select Cancel to return to the Clinic Staff Change Request page.

Change Request History

Name	Submitted On	Clinic	Status	Action
DUCK, DAISY	01/11/2023	TEST CLINIC	PENDING 	VIEW

When submitting a request to change a contact, you must submit a request to remove the listed contact AND a request to add the new contact.

You will have 2 Pending requests listed under ‘Change Request History’. One for the removal, and one for the new contact.

Editing Contacts

Clinic Staff Change Request

Select or add a new clinic staff member to submit a change request. The change will take effect after the request is approved.

Name	Type	Phone	Main Contact/Shipping Contact	Audit	Action
DALE, CHIP	NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - VFC/VTRCKS)	505-123-4567 EXT. 5	YES		EDIT 
DUCK, DAISY	NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/VTRCKS)	505-123-4567 EXT. 4	NO		EDIT 
MOUSE, MICKEY	PHYSICIAN SIGNING AGREEMENT (Z3 - VFC/VTRCKS)	505-123-4567 EXT. 0	NO		EDIT 

Showing 1 to 3 of 3 entries

← Previous 1 Next →

Clinic Staff Change Request

Contact Type *

NON-PHYSICIAN CONTACT (BACK-UP) (Z5 - VFC/V

Alternate Contact Type

First Name *

DAISY

Middle Name

Last Name *

DUCK

Email

DAISY.DUCK@DOH.NM.GOV

NPI

Telephone

505-123-4567

Ext

4

Fax Number

999-999-9999

License Number

Comments

Medicaid Provider ID

Employer ID Number

Specialty

Title

Back Up Coordinator

☒

Main Contact/Shipping Contact

☐

Cancel

Update

- To edit existing contacts, select the 'Edit' button to the right of the contact. Edit information which needs to be updated, then select 'Update'.
- NOTE: Any field can be updated; Contact Type **should not** be updated.
- The request will be 'Pending' under 'Change Request History'

Status of Contact Change Requests

The status of your contact change request will be listed under 'Change Request History'. 'Denied' requests will have notes under 'Comments' stating why the request was rejected. Completed requests will show under 'Change Request History' as 'Complete'. To view comments, select the 'Comments' option under Action.

Change Request History

Name	Submitted On	Clinic	Status	Action
DUCK, DAISY	01/11/2023	TEST CLINIC	DENIED	RESUBMIT Comments

Comments

PHONE NUMBER IS A REQUIRED FIELD. BG

OK

Status of Contact Change Requests (cont.)

The status of your contact change request will be listed under 'Change Request History'. When the request is denied, you can resubmit the request by updating information. Select the **Resubmit** button under Action to open the submitted request. Once the information is updated, select **Resubmit** on the top right.

Change Request History

Name	Submitted On	Clinic	Status	Action
DUCK, DAISY	01/11/2023	TEST CLINIC	DENIED	 RESUBMIT Comments

Clinic Staff Change Request 

Clinic Contact (Requested Changes)

Contact Type *
NON-PHYSICIAN CONTACT (PRIMARY) (Z4 - \)

First Name *
DAISY

Middle Name

Last Name *
DUCK

Email
DAISY.DUCK@DOH.NM.GOV

Telephone
999-999-9999

Ext
99999

Fax Number
999-999-9999

License Number

Medicaid Provider ID

Specialty

Comments
PHONE NUMBER IS A REQUIRED FIELD. BG

Alternate Contact Type

Employer ID Number

Title

☒ Main Contact/Shipping Contact

Edit Clinic

[Address / Name](#)

[Contact Information](#)

[Delivery Hours](#)

[Staff](#)

Clinic Notes [Expand](#) [+ Add](#)

There are currently no notes entered for this clinic

[Cancel](#)
[Resubmit](#)


Reminders

- Any changes to staff information (email, phone #, training renewals, etc.) should be submitted in NMSIIS
 - NOTE: A copy of CHIL-e training certificates should also be sent to your regional coordinators
- Step by step instructions can be found under the NMSIIS 'Reports' tab
 - VFC Provider Staff Change of Contact and Training Documents 8/22
- When a request is submitted, please be sure to check on the status

New Contact Change Updates

- Providers- New staff will be contacted by the regional staff for VFC New Employee Training.
- Regional Staff- Email will be sent when staff changes are approved and updated in NMSIIS. You will then contact the new staff to conduct the VFC New Employee Training.

Request For Temporary Vaccine Transfer & Storage Or Office Closures

This form is to be used for a Temporary Closure for your site.

- The 1st option is the Temporary Vaccine Transfer and storage ranging 4-13 days. Vaccines must be transferred physically and in NMSIIS
- The 2nd option is Office Closures ranging 14 or more days. For Example, this option should be used for the school locations during summer break. Vaccines must be transferred physically and in NMSIIS.

This form must be received and Approved by the VFC program prior to transporting the vaccine.

Request For Temporary Vaccines Transfer & Storage Or Office Closure

If closure is due to emergency, please follow your Emergency Vaccine Management Plan.

This form is a request for a planned Temporary Vaccine Transfer & Storage and Office Closure. Please check the box of the plan below which applies to your facility needs.

Office/Clinic Name		VFC Pin #	
Address		Phone Number	
City, State, Zip		Fax Number	
Physician Signing		Phone Number	
Primary Vaccine Coordinator		Phone Number	
Backup Vaccine Coordinator		Phone Number	

☐	Temporary Vaccine Transfer and Storage - 4 to 13 days
☐	• Complete and record Inventory 1-3 days prior to closure
☐	• Complete Temporary Vaccine Transfer and storage Monitoring Plan form
☐	• Complete and submit Vaccine Transfer form
☐	• Complete the Transfer in NMSIIS of all vaccines
☐	• Transport vaccine in accordance with CDC storage and handling guidelines
☐	• Complete Return closure Monitoring Plan form
☐	• When returning vaccine back to the facility, complete the Vaccine Transfer form
☐	• Complete the Transfer in NMSIIS of all vaccines back to the Facility

☐	Office Closures - 14 days or more
☐	• Complete and record Vaccine Inventory 1-3 days Prior to closure
☐	• Complete Office closure Plan Form
☐	• Complete and submit Vaccine Transfer form
☐	• Complete the Transfer in NMSIIS of all vaccines
☐	• Transport vaccine in accordance with CDC storage and handling guidelines
☐	• Complete Return closure Monitoring Plan form
☐	• When returning vaccine back to the facility, complete the Vaccine Transfer form
☐	• Complete the Transfer in NMSIIS of all vaccines back to the facility

Persons responsible for implementation of this plan and all vaccine transport, handling, and documentation:		
Primary Coordinator Signature		Date:
Backup Coordinator Signature		Date:
VFC Regional Coordinator Signature		Date:
VFC Health Educator Signature		Date:
Approved: ☐		Denied: ☐

Temporary Vaccine Transfer and Storage Monitoring Plan

**SPRING
BREAK**
NO SCHOOL

TEMPORARY VACCINE TRANSFER AND STORAGE MONITORING PLAN

4-13 Consecutive Days

Temporary Vaccine Transfer and Storage is 4-13 consecutive days and *requires* that vaccine be transferred in NMSIIS then transported to an alternate location with CDC storage and handling guidelines.

Office/Clinic Name		VFC Pin #	
Address		Phone Number	
City, State, Zip		Fax Number	
Physician Signing		Phone Number	
Primary Vaccine Coordinator		Phone Number	
Backup Vaccine Coordinator		Phone Number	

Temporary Vaccine Transfer and Storage Checklist

Transfer and Storage Dates

From		To	
------	--	----	--

Who will be checking temperatures at the Transfer site?

Name	Title	Contact Information
Name	Title	Contact Information

Pre-closure Tasks – required

☒ Task	Completed by	Date
☐ Notify your regional VFC Immunization Coordinator two weeks BEFORE your planned closure.		
☐ Enter the Transfer transaction in NMSIIS		
☐ Complete the NM VFC Vaccine Transfer Form OR print a transfer detail from NMSIIS– ALL the information is required. Keep a copy for your records.		
☐ Email the completed NM VFC Transfer Form or the transfer detail (from NMSIIS) to your Regional Immunization Coordinator.		

Pre-closure Tasks - recommended

☐ Document and review final inventory before transfer
☐ Prepare draft vaccine order to be placed 1-2 weeks prior to office re-opening

TEMPORARY VACCINE TRANSFER AND STORAGE MONITORING PLAN

Temporary Transfer and Storage Schedule – dates and times of temp checks							
	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
Date							
a.m.							
p.m.							
Initials/done							
Date							
a.m.							
p.m.							
Initials/done							
Date							
a.m.							
p.m.							
Initials/done							

Primary Coordinator Signature		Date:	
Backup Coordinator Signature		Date:	
VFC Regional Coordinator Signature		Date:	
VFC Health Educator Signature		Date:	
Approved:	☐	Denied:	☐

NOTICE

**WE ARE TEMPORARILY
CLOSED**

SORRY FOR THE INCONVENIENCE

After receiving Approval of Request for a Temporary Vaccine Transfer and Storage from the VFC program, the Temporary Vaccine Transfer and Storage Monitoring Plan will need to be completed, which again is for facilities closing 4-13 consecutive days.

Notes: Any holiday office closures that have 4 consecutive business days, not to include weekends, do not need to transfer VFC vaccines.

Once all data is completed this form must be sent to your Regional Coordinator for signatures of completion.

Office Closure Monitoring Plan

OFFICE CLOSURE MONITORING PLAN



14 Consecutive Days or More

An *Extended Closure* lasts 14 or more consecutive days and *requires* that vaccine be transferred in NMSIIS then transported to an alternate location in accordance with CDC storage and handling guidelines.

Office/Clinic Name		VFC Pin #	
Address		Phone Number	
City, State, Zip		Fax Number	
Physician Signing		Phone Number	
Primary Vaccine Coordinator		Phone Number	
Backup Vaccine Coordinator		Phone Number	

Office Closure Monitoring Plan Checklist

Transfer and Storage Dates

From		To	
Who will be checking temperatures at the Transfer site?			
Name	Title	Contact Information	
Name	Title	Contact Information	

Pre-closure Tasks - required

Task	Completed by	Date
☒ Notify your regional VFC Immunization Coordinator two weeks BEFORE your planned closure.		
☐ Enter the Transfer transaction in NMSIIS		
☐ Complete the NM VFC Vaccine Transfer Form OR print a transfer detail from NMSIIS- ALL the information is required. Keep a copy for your records.		
☐ Email the completed NM VFC Transfer Form or the transfer detail (from NMSIIS) to your Regional Immunization Coordinator.		

Pre-closure Tasks - recommended

☐ Document and review final inventory before transfer
☐ Prepare draft vaccine order to be placed 1-2 weeks prior to office re-opening

1 | Page

Office Closure Monitoring Plan Schedule – dates and times of temp checks							
	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
Date							

Office Closure Monitoring Plan Schedule – dates and times of temp checks							
	Sun	Mon	Tues	Weds	Thurs	Fri	Sat
Date							
a.m.							
p.m.							
Initials/Date							

Primary Coordinator Signature		Date:	
Backup Coordinator Signature		Date:	
VFC Regional Coordinator Signature		Date:	
VFC Health Educator Signature		Date:	
Approved:	☐	Denied:	☐

3 | Page



Once the Request for Office Closure has been approved, the facility will then need to complete an Office Closure Monitoring Plan Form, which must be completed for closures ranging 14 consecutive days or more .

Examples of these closures include, school closures for summer break, Natural Disasters, Office Remodels, and Holiday breaks

- Once all data is completed this form must be sent to your Regional Coordinator for Signatures of Completion.

Refrigerated Vaccine Transport Log

Vaccines for Children (VFC) Program

Refrigerated Vaccine Transport Log

Complete this log when transferring vaccines to an alternate or back-up refrigerator, or when transporting to another provider/location

Data Logger must accompany vaccines

Temperature log must be downloaded and saved when transfer is complete



Transfer Information

FROM Provider Name:		VFC PIN:		Transfer in NMSIIS sent?	Yes	No	n/a*
TO Provider Name:		VFC PIN:		Transfer in NMSIIS rec'd?	Yes	No	n/a*

*only when vaccines are **not** going to another site

Transfer Reason

Circle and add notes if necessary

Power Outage	Excess Supply	Short-dated	Storage unit malfunction	Building maintenance	Other/ Notes:
--------------	---------------	-------------	--------------------------	----------------------	---------------

Vaccine Inventory and Temperature Monitoring Information

Print and attach your on-hand inventory from NMSIIS and the date, time, and initials of the staff member who verified the vaccine count prior to transport; also, mark any vaccine doses that have been previously transported

Transport Log and Notes: Please include specific dates and times of vaccine packing, transport, unpacking, etc.

Date:		Name/s of individuals performing transport tasks below (print):		Serial number of data logger used:	
Vaccine counted	Begin time and temp	End time and temp	Initials		
Vaccine packed per guidelines	Begin time and temp	End time and temp	Initials		
Vaccine transport	Begin time and temp	End time and temp	Initials		
Vaccine unpacked and stored	Begin time and temp	End time and temp	Initials		
Total Transport Time:	Notes:				

If transport temperatures exceed recommended ranges, **immediately** notify your Regional contact/s at the VFC program:

Metro Region 505-709-7866 505-709-7811 505-670-0153	Northeast Region 505-476-2643 505-476-2622	Northwest Region 505-841-8949	Southeast (a) Kelly Bassett 575-746-9819 ext. 6818 Southeast (b) 575-397-2463 ext. 6516	Southwest Region 575-528-5186 575-528-5150
---	---	---	--	---

Updated December 2022

Transferring Vaccines in NMSIIS

Home

Patients

Immunizations

Education

IZ Quick Add

Inventory

Vaccines

On-Hand

Reconciliation

Vaccine Orders

Vaccine Returns

Flu Prebook

Vaccine Shipments

Locations

Clinic Tools

Program Tools

Reports

VTckS Interface

Administration

HepB-IPV (Pedia (Pediarix (0.5 mL SKB	58160-0811-52	123456	08/05/2020	PEDIATRIC	8	?	Action
IPV (Kinrix (0.5 mL x 10 syri	SKB	58160-0812-52	1237789	02/26/2020	PEDIATRIC	5	Edit
ad P-Free INJ (Flucelvax Quad	SEQ	70461-0318-03	TEST123	01/31/2020	PEDIATRIC	9	Adjustment
8-19)					BLEND		Transfer
ped/adol. 2D (Vaxta (0.5 mL x 10	MSD	00006-4831-41	315452	09/09/2020	PEDIATRIC	10	Inquiry

1. Go to your On-Hand in NMSIIS

2. Locate the vaccine being transferred and click on Action Drop down, Next click on transfer

3. Completely fill out the Vaccine Inventory Transfer section. Then click on create on the top right corner

Vaccine Inventory Transfer [Learn More](#)

Cancel **Create**

Add

Date/Time (HH:MM A/P)

Source Inventory Location

Inventory Location

Vaccine | Mfg | NDC

Lot Number

Expiration Date

Funding Source

Doses On-Hand

Container Id

REMINDER: You must notify the VFC Program of all transfers of publicly-funded vaccine before the transfer occurs.

Destination Inventory Location

Inventory Location

Doses Transferred

Equivalent Cases

Authorized By

Inventory Picked By

Inventory Picked Date

QA Approved By

QA Approved Date

Shipped Date

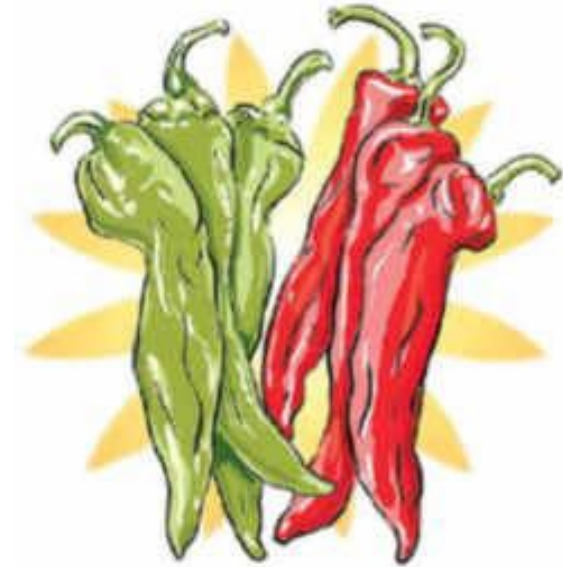
Comments

Clear

COMING SOON Updated Online CHIL-e Training!!



STATE QUESTION
"RED OR GREEN?"



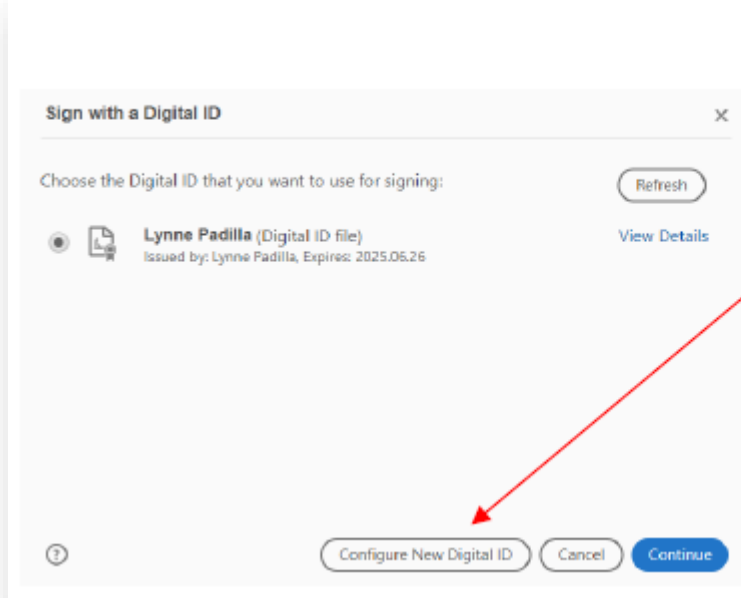
STATE QUESTION
"RED OR GREEN?"

Digital Signatures

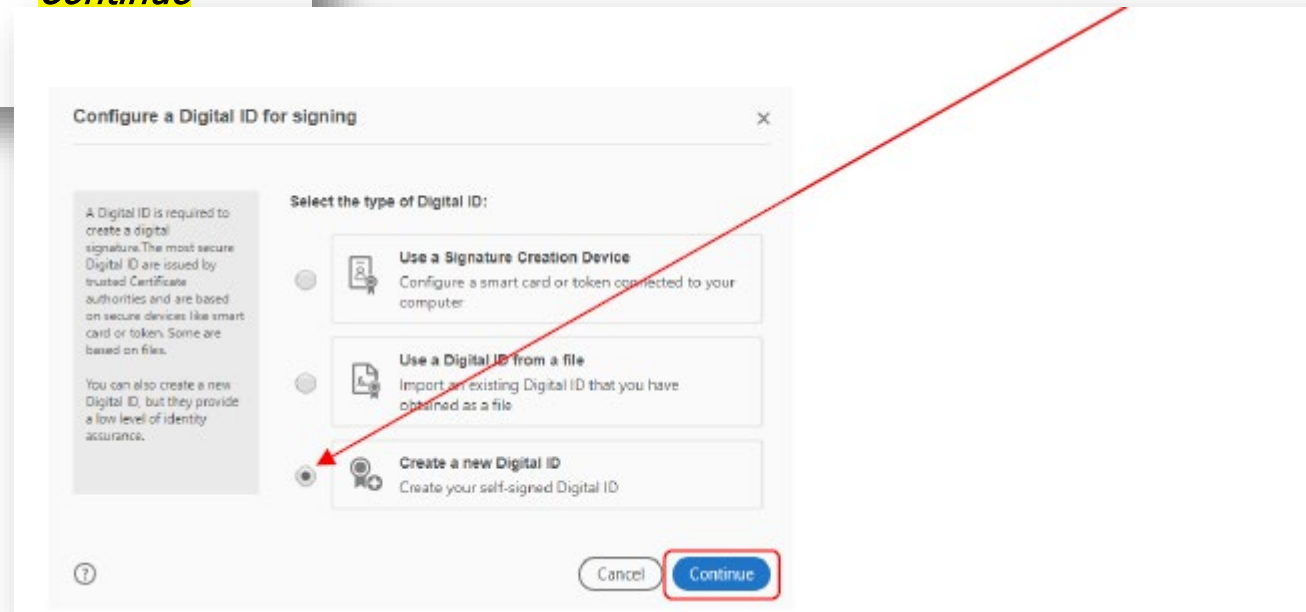
- 1. Click on the *red arrow* under the appropriate title of which you are signing.

Review			
Date			
Updates / Comments			
Provider of Record name		Signature	
Primary Vaccine Coordinator name		Signature	
Back-up Vaccine Coordinator name		Signature	
Additional Staff		Signature	
Additional Staff		Signature	

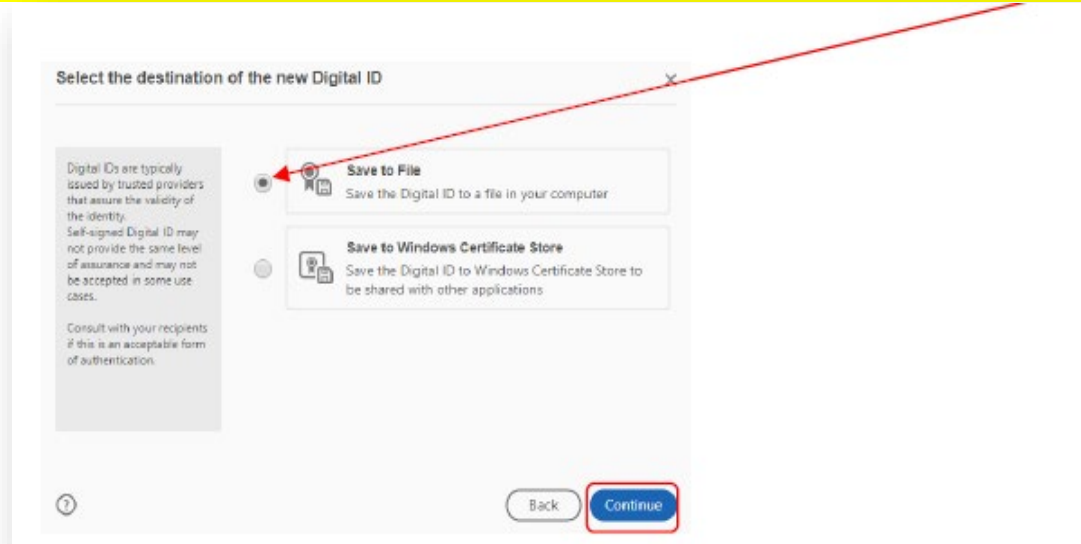
- The “Sign with a Digital ID” box will appear, click on ***Configure New Digital ID***



- The “Configure a Digital ID for signing” box will appear, click on ***Create a new Digital ID and Continue***



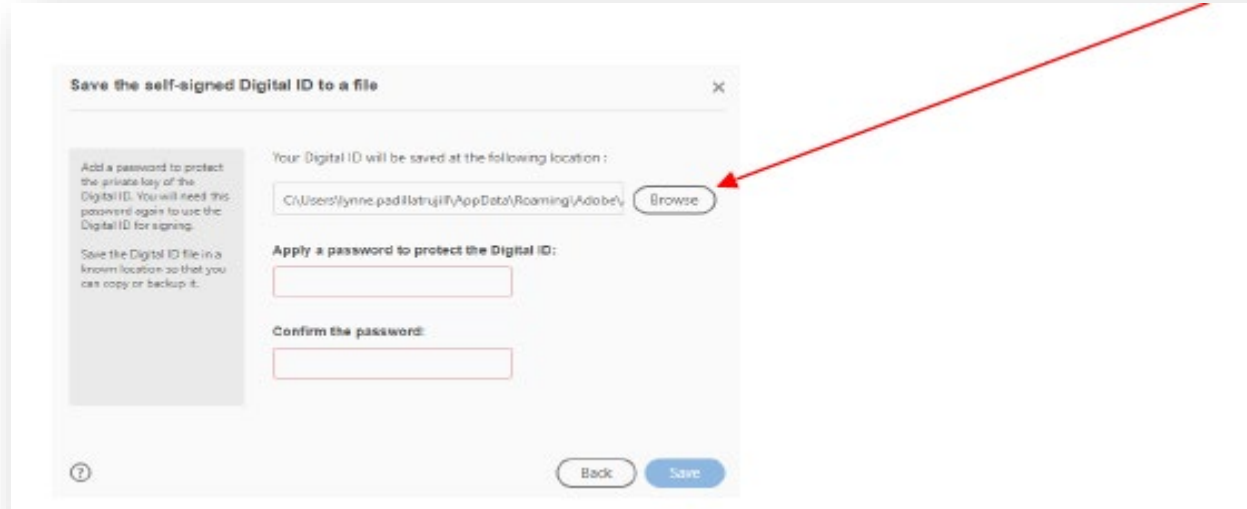
- The “select the destination of the new Digital ID” box will appear, click on ***Save to File and Continue.***



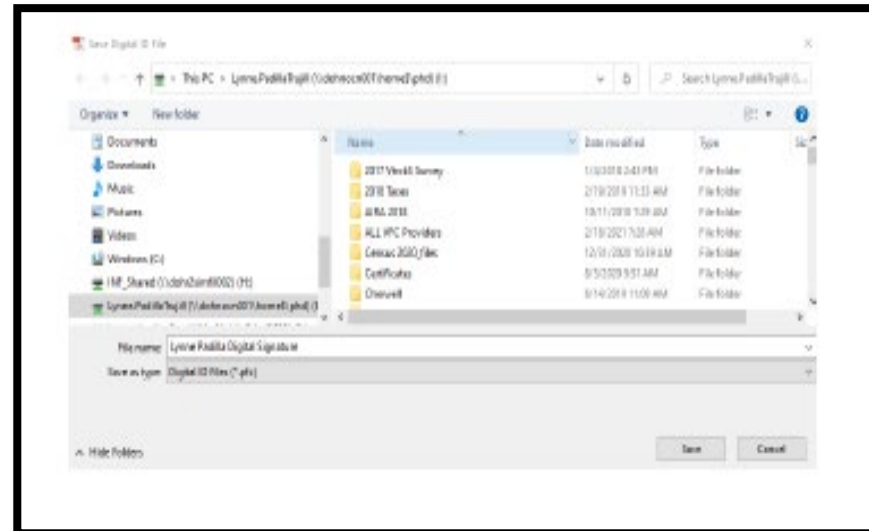
- The “Create a self-signed digital ID” box will appear. Enter ***Name*** and ***Email Address*** then click ***Continue.***

This screenshot shows a dialog box titled "Create a self-signed Digital ID". On the left, there is a text box explaining that self-signed Digital IDs do not provide the assurance that identity information is valid. On the right, there are several input fields: "Name" (with placeholder "Enter Name..."), "Organizational Unit" (with placeholder "Enter Organizational Unit..."), "Organization Name" (with placeholder "Enter Organization Name..."), and "Email Address" (with placeholder "Enter Email..."). Below these are dropdown menus for "Country/Region" (set to "US - UNITED STATES"), "Key Algorithm" (set to "2048-bit RSA"), and "Use Digital ID for" (set to "Digital Signatures"). At the bottom, there are "Back" and "Continue" buttons. Two red arrows point to the "Name" and "Email Address" input fields, and a red arrow points from the "Continue" button in this dialog to the "Continue" button in the next dialog.

- The “Save the self-signed Digital ID to a file” box will appear, click on the ***Browse***.



- A file path box will appear, file your Digital ID in your files and click ***Save***.



- This will take you back to the “Save the self-signed Digital ID to a file” box. Enter a *password to protect the Digital ID*, *Confirm the password* then click *Save*.

Save the self-signed Digital ID to a file

Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing.

Save the Digital ID file in a known location so that you can copy or backup it.

Your Digital ID will be saved at the following location :

C:\Users\lynnepadilla\AppData\Roaming\Adobe\

Browse

Apply a password to protect the Digital ID:

Confirm the password:

Back Save

- The “Sign with a Digital ID” box will appear with the *Digital ID File*, click on *Continue*.

Sign with a Digital ID

Choose the Digital ID that you want to use for signing:

Refresh

Lynne Padilla (Digital ID file)

Issued by: Lynne Padilla. Expires: 2026/03/31

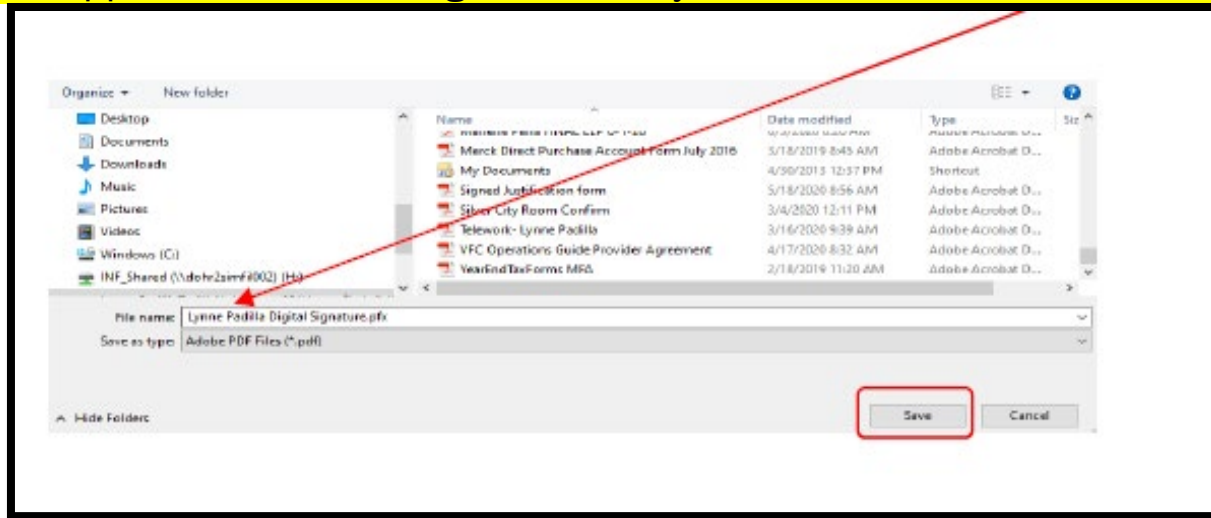
View Details

Configure New Digital ID Cancel Continue

- The Sign as “person’s name” box will appear, *Enter the Digital ID password* that was created above, the Save button will appear, click on **Sign**.



- The file path box will appear. Locate the Digital ID from your files to the *file name* and click **Save**.



- The Digital signature will appear in the signature box along with the date of signature

By signing this form, I certify on behalf of myself and all immunization providers in this facility, I have read and agree to the Vaccines for Children enrollment requirements listed above and understand I am accountable (and each listed provider is individually accountable) for compliance with these requirements.

Medical Director or Equivalent Name (print):

Signature: **Lynne Padilla** Digitally signed by Lynne Padilla
Date: 2021.03.31 17:07:38 -0800

Name (print) Second individual is needed:

Signature: Date:

Shipping Dates

VACCINE SHIPPING DAYS

Why it is important to have accurate information for Clinic Delivery Hours in NMSIIS.

McKesson shipments may arrive on any day of the week. Your site's business hours as you entered them into NMSIIS, are uploaded onto VTrckS and shared directly with the shipper. Below is the vaccine shipping schedule. Note: Orders may ship out more quickly than the "Order Shipped By" day shown in this table.

Orders Received* On (Date Submitted to VTrckS)	Orders Shipped By** (On truck delivery next Day)
Monday	Thursday
Tuesday	Monday
Wednesday	Monday
Thursday	Tuesday
Friday	Wednesday

*Ship day ends at 12:00 noon Local Distribution Center Time- New Mexico Distributor is in Aurora CO and on MST.

Vaccine Orders [Learn More](#)

[Add New Vaccine Order](#)

Search

Clinic
ACADEMY HEALTH CLINIC

Order Status
(ALL)

Order Type
(ALL)

Order Date Range
From: 10/14/2019 Through: 01/14/2020

Date Submitted to VTrckS Date Range
From: MM/DD/YYYY Through: MM/DD/YYYY

Previous Criteria

Clear

Search

Order Number	Order Date	Order Status	Order Type	Date Submitted to VTrckS	Order Detail
ACADEMY HEALTH CLINIC - 460					
2019121746001	12/17/2019	APPROVED		01/08/2020	View
2019111846001	11/18/2019	APPROVED		11/22/2019	View
2019101746001	10/17/2019	APPROVED		10/21/2019	View

** "Orders shipped by" applies to providers with normal business hours only. (Monday-Friday 8:00am-5:00pm) Providers with hours other than normal business hours should note that orders may ship out later than the "Orders Shipped By" date shown in this table.

Step 1: find the date Submitted to Vtrcks for your order.

Step 2: Hover over the green question mark to locate the time the order was Submitted to Vtrcks.

Vaccine Orders [Learn More](#) [Add New Vaccine Order](#)

Search

Client: (ALL) Order Status: (ALL) Order Type: (ALL)

Order Date Range: From: 11/19/2023 Through: 02/19/2024 Date Submitted to VTrckS Date Range: From: MM/DD/YYYY Through: MM/DD/YYYY

[Previous Criteria](#) [Clear](#) [Search](#)

Order Number	Order Date	Order Status	Order Type	Date Submitted to VTrckS	Order Detail
BEBE CARE - 500					
2024021950001	02/19/2024	SUBMITTED FOR APPROVAL			View
2024011850001	01/18/2024	APPROVED		01/22/2024	View
2024011750001	01/17/2024	APPROVED			View
2024011750002	01/17/2024	APPROVED	COVID-		View
2023121950001	12/19/2023	APPROVED	COVID-19	01/17/2024	View
2023121850001	12/18/2023	APPROVED		01/17/2024	View

Created by HELEN LIU on Jan 18 2024 4:37:44 PM.
Updated by CAROL CANNON on Jan 22 2024 5:48:45 AM.

- *Ship day ends at 12:00 noon Local Distribution Center Time- New Mexico Distributor is in Aurora CO and on MST.
- Our local Distributor is in Aurora Colorado, the ship day ends at 12:00 noon Mountain Standard Time.
- The upload for orders must be submitted to VTrcks by 10:00 am MST. which is 12:00 noon EST. to follow the Vaccine Shipping Days Schedule.
- If the upload for orders is submitted after 10:00 am MST. then the schedule should be followed using the next day under the “Orders Received On” on the Vaccine Shipping Days.

Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen vaccines are shipped from 2 separate accounts and depending on which funding source they are from, the entry of the vaccines in to your on-hand inventory will be different.

Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen shipments that are received with the packing slip stating **“Sold To- CDC IMMUNIZATION DIV FMO-CDC”** can be accepted into inventory using the usual [blue hyperlink](#).

⚠ There are 7 Pending VTckS Shipments.



2000 Galloping Hill Road
KENILWORTH NJ, 07033

Packing Slip
CTN6528949

Order Complete

Page 1 of 1

TempTale:

Shipped From MD Logistics 12125 Moya Blvd RENO, NV 89506 USA	DEA License RM0506951 State Distributor WD00011973 State Control Drug CS00224161	Ship To Providers name and Address	State License MD2010-0738 DEA License Account # Drop Ship Acc	Sold To CDC IMMUNIZATION DIV FMO-CDC VFC VARIVAX EDI USE ONLY CDC IMMUNIZATION DIV FMO-CDC VFC ATLANTA, GA 30333-0080	State License DEA License Account # 0000014200
Order No 3020161299 Ship Date 24-May-2019	Order Type Frozen CDC Product Must Be Received On or By 28-May-2019	Purchase Order Number 4001669527 Order Date 18-May-2019	Carrier UPS Service Level NextDayAjr	No of Pallets 0 No of Cartons 1	Drop PO# Delivery No 0818441452

Special Instructions: ZD01,ST1 MTUWTH 8-11,1-4;

Entering Frozen Vaccine Inventory Into NMSIIS

- Frozen shipment that are received with the packing slip stating **“Sold To- NM DEPT OF HEALTH IMMUN STATE FROZEN”** must be *manually* added to inventory

 **MERCK**
2000 Galloping Hill Road
KENILWORTH NJ, 07033

Packing Slip Page 1 of 1

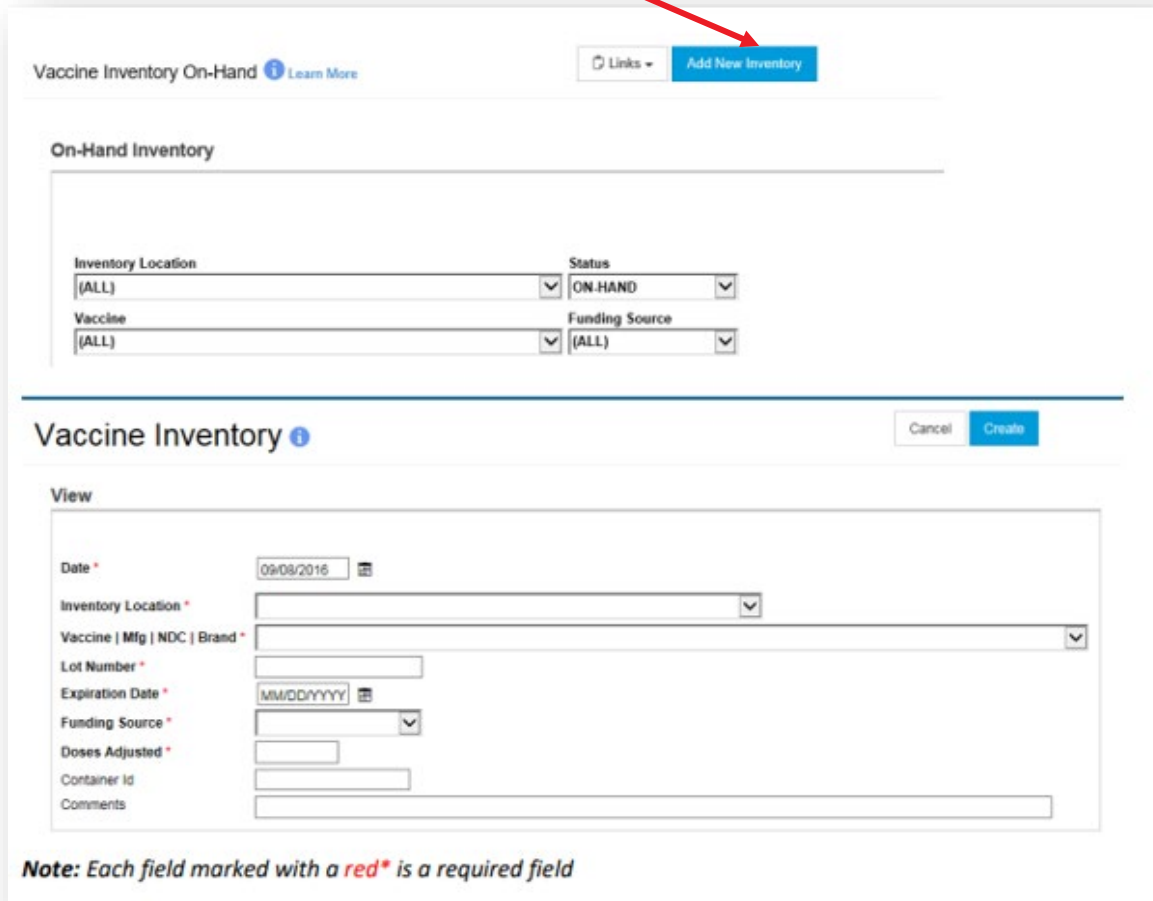
Shipped From	DEA License	Ship To	State License	Sold To	State License
MD Logistics	RM0506951	12125 Moya Blvd RENO, NV 89508 USA	WQ00011973	NM DEPT OF HEALTH IMMUN STATE	
DEA License	Account #	State Distributor	State Control Drug	Providers name and Address	DEA License
NDA SANCHEZ	0050000810	CS00224161			ALTA RHOI STE-S1250 1190 S. SAN SANTA FE
MT. FRANCIS DR. NM - 87505-4173		Order No 3017759948	Order Date 07/24/2018	Purchase Order Number 155080	Carrier UPS
No of Pallets 2	Drop PO#	Ship Date 07/24/2018	Delivery No 0815600795	Order Type Frozen Order	Service Level NEXTDAYSAV
No of Cartons 2		Special Instructions:			

Adding Inventory Manually

1. Click Inventory
2. Click Vaccine
3. Click On-Hand
4. On-Hand Inventory Screen will now be displayed



- Click the **Add New Inventory** button to add new frozen vaccine from the **NM DEPT OF HEALTH IMMUN STATE FROZENS** Packing Slip.



Vaccine Inventory On-Hand [Learn More](#)

[Links](#) [Add New Inventory](#)

On-Hand Inventory

Inventory Location: (ALL) Status: ON-HAND

Vaccine: (ALL) Funding Source: (ALL)

Vaccine Inventory [i](#)

[Cancel](#) [Create](#)

View

Date * 09/08/2016

Inventory Location *

Vaccine | Mfg | NDC | Brand *

Lot Number *

Expiration Date * MM/DD/YYYY

Funding Source *

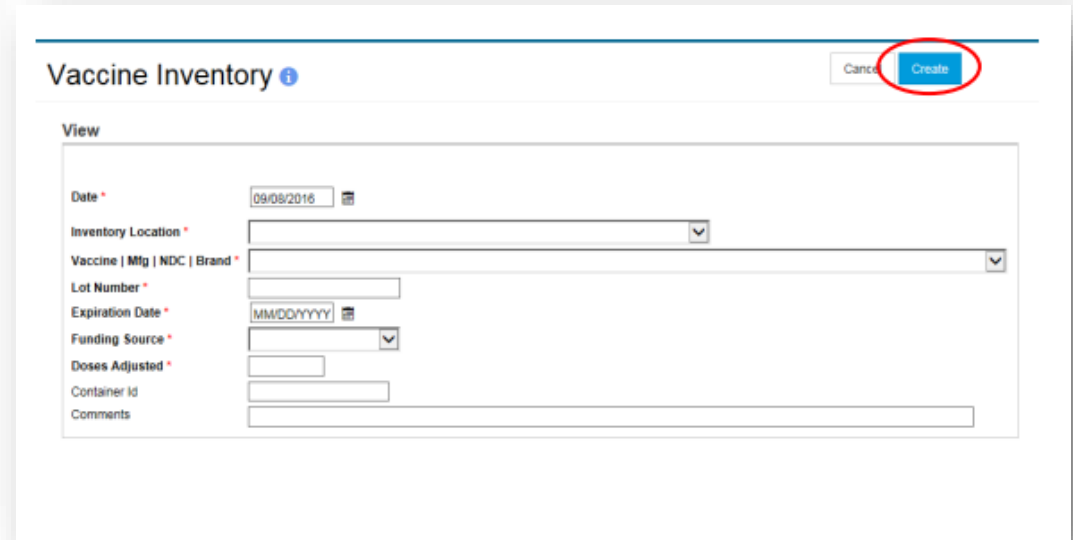
Doses Adjusted *

Container Id

Comments

Note: Each field marked with a red* is a required field

1. Enter **Date**
2. Select your **Inventory Location** using the drop down
3. Utilizing your dropdown menu, select the **Trade Name** of the vaccine name and based on the recognized values entered, the vaccine will be displayed
4. Enter the correct **lot number**
5. Enter the **expiration date**
6. Select the **funding source (Pediatric Blended)**
7. Enter the **expiration date**
8. Select **Create** to finalize



Vaccine Inventory [i](#)

[Cancel](#) [Create](#)

View

Date * 09/08/2016

Inventory Location *

Vaccine | Mfg | NDC | Brand *

Lot Number *

Expiration Date * MM/DD/YYYY

Funding Source *

Doses Adjusted *

Container Id

Comments

Preparing Frozen Vaccines for Administration

Statewide Training 2024

Frozen Vaccines with Diluents

Vaccine Product	Vaccine Component	Liquid Diluent
COVID-19 (some) Pfizer formulations	Liquid concentrate containing mRNA in lipid nanoparticles	Sterile water
MMR (can be stored refrigerated)	Dried Measles, Mumps, Rubella	Sterile water
ProQuad	Dried Measles, Mumps, Rubella, Varicella	Sterile water
Varivax	Dried Varicella	Sterile water

Vaccines with Diluents: How to Use Them

- Only use the diluent provided by the manufacturer for that vaccine as indicated.
- ALWAYS check the expiration date on the diluent and the vaccine. NEVER use expired diluent or vaccine.
- Never freeze diluents.

Vaccines with Diluents: How to Use Them

- Reconstitute vaccines just prior to use by:
 - Removing the protective caps and wiping each stopper with an alcohol swab
 - Inserting needle of syringe into diluent vial and withdrawing entire contents, and
 - Injecting diluent into lyophilized vaccine vial and rotating or inverting to thoroughly dissolve the powder.

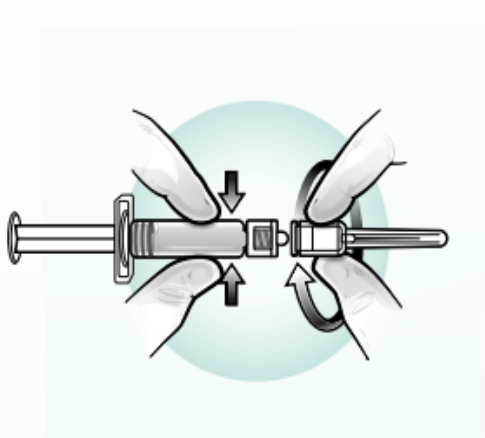
Merck Prefilled Diluent Syringe



One less step for prep:* **M-M-R® II**, **VARIVAX**, and **ProQuad** come with a prefilled diluent syringe

*as compared to diluent vial

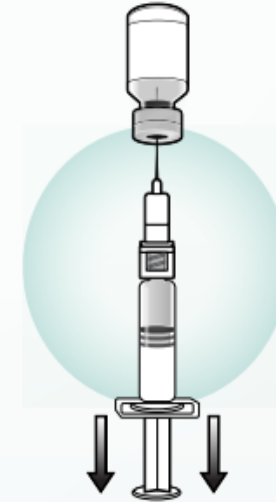
Preparation for Administration Using a Prefilled Diluent Syringe



Attach a needle to the prefilled syringe.



Visually inspect the vaccine for discoloration. **Slowly inject the entire volume of sterile diluent prefilled syringe** into the lyophilized vaccine vial. **Gently agitate to dissolve completely.** Discard if the lyophilized vaccine cannot be dissolved. Do not use the product if particulates are present or if it appears discolored.



Visually inspect the vaccine again for discoloration. **Withdraw and administer the entire volume of the reconstituted vaccine.**

Preparation for Administration Using a Prefilled Diluent Syringe continues on next page.

Vaccines with Diluents: How to Use Them

- Check the appearance of the reconstituted vaccine.
- Reconstituted vaccine may be used if the color and appearance match the description on the package insert.

Time allowed between reconstitution and use

Vaccine Product Name	Time allowed after reconstitution	Color When Reconstituted
COVID-19, Pfizer (some formulations)	12 hours	White to off-white suspension and may contain white to off-white opaque amorphous particles
MMRII	8 hours	Clear yellow liquid
MMRV	30 minutes	Clear pale yellow to light pink liquid
Varivax	30 minutes	Clear, colorless to pale yellow liquid

REMEMBER

If reconstituted vaccine is not used immediately or comes in a multidose vial, be sure to:

Clearly mark the vial with the date and time the vaccine was reconstituted

Maintain the product at 36F-46F in the dark, and

Use only within the time indicated in the chart.

What does a nonviable frozen vaccine look like?

- Discoloration
- Dried vaccine will not go into solution
- Dried vaccine cannot be thoroughly mixed
- Extraneous particulates
- Color and appearance doesn't match the description on the package insert

Returning A Spoiled Dose

If the vaccine has been determined to be spoiled, either because it did not reconstitute correctly or due to improper storage conditions, complete a troubleshooting record for the dose of vaccine, submit this with the manufacturer's advice to your Regional Immunization Coordinator and vfc.health-educator@doh.nm.gov

Create a return in NMSIIS for the spoiled dose and dispose of the vial in your biohazardous waste.

Most Common VFC Vaccine Ordering- Denial Reasons

- Incorrect wastage (Covid, open vial with doses not administered)
- Pediatric and Adult vaccines come from different funding sources so must be ordered separately.
- NOT reconciling once per month- VFC providers must reconcile monthly whether ordering or not.
- Only reconcile once if you order once per month.
- Late Temperature Logs 2 months in a row- contact your Regional Coordinator for a site visit.
- Provider has expired CHIL-e certificates
- Routine/Emergency Plans need updating
- Outstanding Temperature Excursion Reports>Returns
- Special Event times example; Recertification, Provider Population, submission of Temporary and Office Closure forms

Questions?

ADULT 317/ASP Vaccine

Vanessa Hansel
Adult Vaccine Manager

Adult Vaccine Contact information

Adult.vaccines@doh.nm.gov





What is new with Adult Vaccines?

Staff Updates

- The Adult Vaccine Team consists of three (3) full-time staff members.
- Vanessa Hansel-Adult Vaccine Manager
- Veronica Rosales- Quality Improvement/Quality Assurance Epidemiologist.
- Brandy Jones-Perinatal Hepatitis B and Adolescent Vaccine Coordinator.



CDC REVERSE SITE VISIT

- On February 13-15, 2024, the Adult Vaccine Manager (AVM), and other staff from the program attended the CDC site visit in Atlanta. (Katie Cruz, Andrea Romero, Scarlett Swanson, and Edward Wake).
 - AVM Presented the successes of the Adult Vaccine Program to all attending jurisdictions and CDC staff.
 - Provided insight to other states wanting to expand their Adult Vaccine Program.

Adult Media Toolkit

<https://www.nmhealth.org/about/phd/idb/imp/vfa/>

Vaccines for Adults

Vaccines are an important part of preventive healthcare for adults

What vaccines do I need?

Recommended Certain circumstances/risk factors

Vaccine	Age 19-49	Age 50-64	Age 65+
Influenza (Flu)			Ask for enhanced vaccine
COVID-19 (updated for new variants)			
Tdap/TD (Tetanus/Diphtheria/Pertussis-whooping cough)	Every 10 years or each pregnancy and for wound management		
Hepatitis B	Catch up if unvaccinated		
Shingles	If weak immune system		
Pneumococcal	Certain high risk conditions		
HPV (Human Papillomavirus)	Ask your provider		
MMR* (Measles, Mumps, Rubella)	Catch-up if never vaccinated		
Varicella* (Chickenpox)	Catch up if never vaccinated and never had chickenpox		
Hepatitis A*	High-risk conditions/travel: ask your provider		
RSV* (Respiratory Syncytial Virus)			For ages 60+

* Vaccine may be recommended for certain health conditions and age groups, ask your provider.



Check your vaccine status and print an official immunization record at VaxViewNM.org

Where do I go for shots?

Start with your primary care provider. Many providers offer vaccines. If your healthcare provider doesn't give vaccinations or you don't have a healthcare provider...

Next, contact your local pharmacy. Check if your local pharmacy is considered in-network for your insurance plan and that the specific vaccine is covered. If your pharmacy can't help...

Lastly, try these resources.

- Local Public Health Office
- Federally Qualified Health Center (FQHC)
- Travel health clinics provide routine vaccines with insurance or out of pocket payment

Who pays for my shots?

Medical or Pharmacy Insurance

Most vaccines are covered as a preventive measure under the Affordable Care Act.

Check with your insurance and pharmacy plan for co-pays, deductibles, and if this is a health care provider office or pharmacy benefit.

If you have Medicare

Medicare Part B covers flu and Pneumonia in the doctor's office and the pharmacy.

Medicare Part D covers Shingles, Tdap and all new vaccines.



Additional vaccines may be recommended that are not covered by health insurance. Go to www.cdc.gov/travel/requirements for a list of travel vaccines.

If you do not have insurance

Contact the State Insurance sign-up hotline at 1-833-862-3935 or online at www.bewellnm.com

For some vaccines, go to your local Public Health Office. Vaccine manufacturers or coupon cards may be able to help you with patient assistance programs or costs for certain vaccines.

You may need to pay out of pocket.

For more information about vaccines go to immunization.doh.nm.gov or call your doctor or pharmacist

9/2023, Phone 505-272-3032



**Say NO to disease
Say YES to the vaccine**

Influenza is a serious disease!

Call your doctor or pharmacy to schedule your vaccination appointment today.

Get vaccinated to protect yourself and your loved ones.



¿Qué es la enfermedad del neumococo?

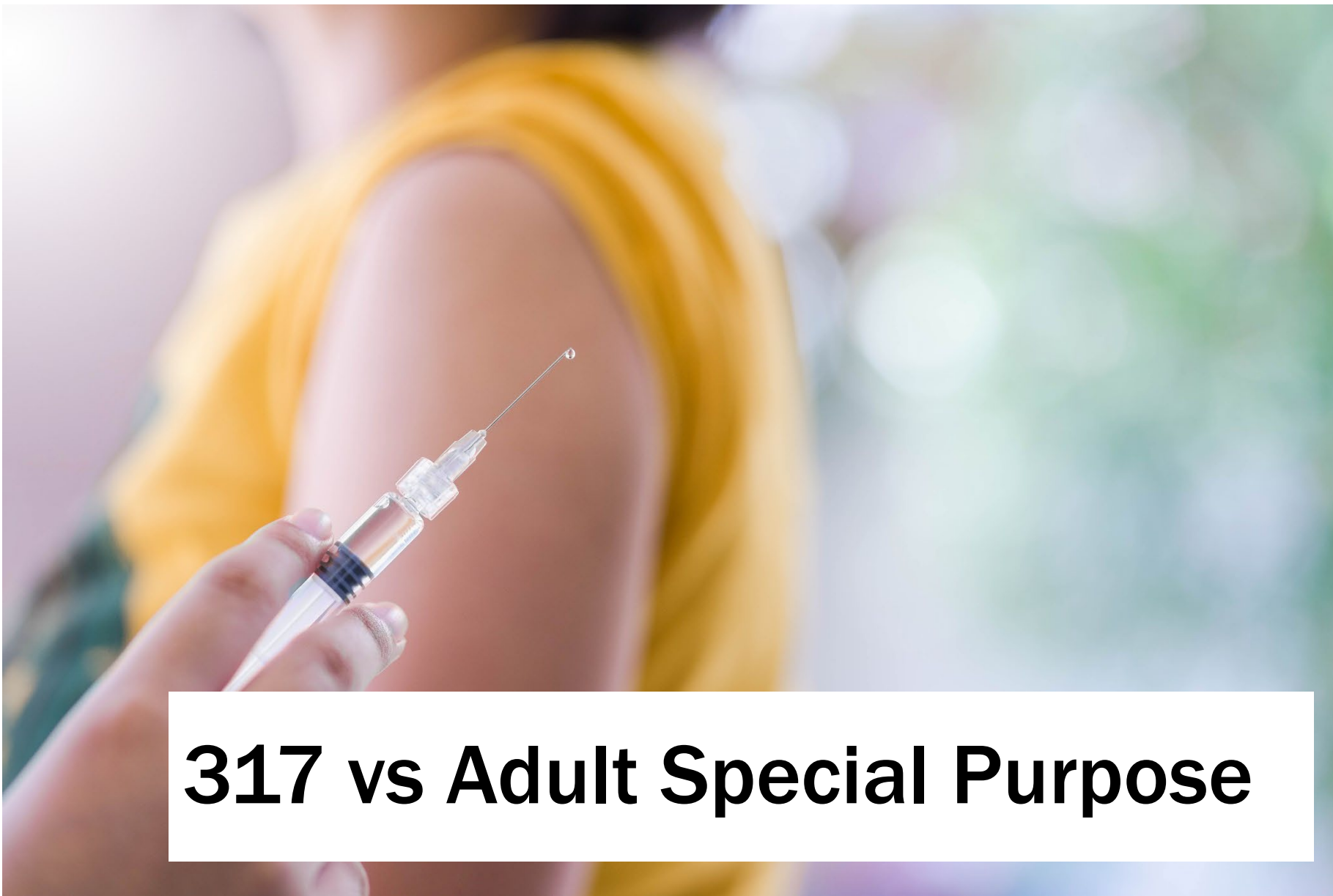
La enfermedad del neumococo se refiere a una amplia gama de infecciones causadas por bacterias neumocócicas, como infecciones de oído, infecciones sinusales, neumonía, infecciones del torrente sanguíneo, meningitis y sepsis.

La enfermedad neumocócica puede ser leve o grave, y a veces mortal.

La mejor forma de prevenir la enfermedad neumocócica es la vacunación.

¡Hable hoy mismo con su médico o farmacéutico!





317 vs Adult Special Purpose

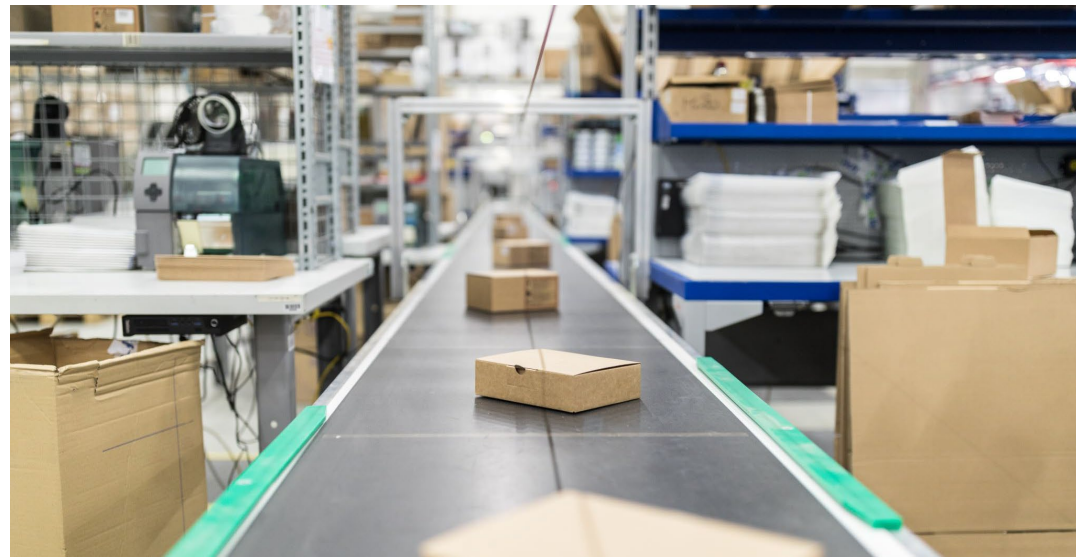
317 Vaccine Use:

- NMDOH received a finite quantity of federal funds each year for immunization of uninsured adults.
- All providers administering 317 vaccine **MUST** screen **AND** document eligibility status.
 - Uninsured (self-pay) or under-insured*
 - Incarcerated in a correctional facility or jail
 - Receiving vaccine as post-exposure prophylaxis
 - Household or sexual contact of a pregnant or postpartum woman with hepatitis B

ASP (Adult Special Purpose/Adult State)

- Only for Public Health Offices
- Designed for individuals with insurance to supplement 317
- Screen and document insurance
- Only order what is needed
- Orders can be submitted on NMSIIS

Adult Vaccine Ordering, Returns, Temperature Excursions



Orders and Returns

- Returns and Orders must be separate from pediatric (PED) returns

Vaccine	Mfg	NDC	Brand/Packaging	Intent	Quantity of Packages	Doses Per Package	Total Doses	Cost	Fund Type	Rec Doses	Comments
Hep A, adult	SKB	58160-0826-52	Havrix (10 pack - 1 dose T-L syringes, No Needle)	ADU	1	10	10	276.80	317 ADULT		✕
Hep B, adult adjuvanted	DVX	43528-0003-05	Heplisav-B, SYR, 5 doses/pack	ADU	3	5	15	1046.25	317 ADULT		✕
Tdap, Adsorbed	PMC	49281-0400-20	Adacel	PED	1	5	5	165.80			✕
Varicella	MSD	00006-4827-00	Varivax (0.5 mL x 10 vials)	ADU	1	10	10	848.80	317 ADULT		✕
					Total Doses	Total Cost					
					40	\$2337.65					

317/ASP ordering

- 317 orders MUST be submitted in NMSIIS.
- Covid orders need to be submitted separately from all other vaccine orders in NMSIIS.
- ASP orders must be submitted on NMSIIS. In NMSIIS comment ASP or 317.
- Be sure to click, "SUBMIT," or your order won't be sent for approval.

Order Number	Order Date	Submitted For Approval Date	Order Status	Priority Reason	Date Submitted to VTrckS
2022060807U02	06/08/2022	06/08/2022	APPROVED		06/10/2022
Clinic Comments					
317 ORDER					
VFC Program Comments					

317/ASP TSR

- Report separately from PED troubleshooting report (TSR)
- Submit Adult (ADU) TSR documents to adult.vaccines@doh.nm.gov

[Adult Troubleshooting Record](#)

[Edit](#)

[Adult Vaccine Provider Guidance](#)

[Edit](#)

[Adult Vaccine Screening Criteria](#)

[Edit](#)

[Adult Vaccine Consent Form \(English\)](#)

[Edit](#)

[Adult Vaccine Consent Form \(Spanish\)](#)

[Edit](#)

[Adult Vaccine Order Form for NMSIIS downtime](#)

[Edit](#)

[Adult Vaccine Transfer Form](#)

[Edit](#)

[Adult Vaccine Return Form for NMSIIS downtime](#)

[Edit](#)

Adult.vaccines@doh.nm.gov

NM Adult Immunization Troubleshooting Record

Please print and attach your on-hand inventory from NMIIS

GlaxoSmithKline		Phone: 1-866-475-8222	
Manufacturer Representative:		Date/Time:	Case #:
Vaccine Name	# of Doses	Advice Given	
Engerix-B (Hep B-alum)			☐ OK to Use / ☐ Do NOT Use
Fluarix (Flu)			☐ OK to Use / ☐ Do NOT Use
Havrix (Hep A)			☐ OK to Use / ☐ Do NOT Use
Shingrix (Shingles)			☐ OK to Use / ☐ Do NOT Use
Twinrix (Hep A/B)			☐ OK to Use / ☐ Do NOT Use
Other:			☐ OK to Use / ☐ Do NOT Use

Pfizer		Phone: 1-800-358-7443 (PCV20) or 800-438-1985 (COVID)	
Manufacturer Representative:		Date/Time:	Case #:
Vaccine Name	# of Doses	Advice Given	
Prevnar 20 (PCV20)			☐ OK to Use / ☐ Do NOT Use
Comirnaty (19+)			☐ OK to Use / ☐ Do NOT Use

Sanofi Pasteur		Phone: 1-800-822-2463	
Manufacturer Representative:		Date/Time:	Case #:
Vaccine Name	# of Doses	Advice Given	
Adacel (Tdap)			☐ OK to Use / ☐ Do NOT Use

Merck		Phone: 1-800-672-6372	
Manufacturer Representative:		Date/Time:	Case #:
Vaccine Name	# of Doses	Advice Given	
Gardasil9 (HPV)			☐ OK to Use / ☐ Do NOT Use
MMR-II (MMR)			☐ OK to Use / ☐ Do NOT Use
Pneumovax (PPSV23)			☐ OK to Use / ☐ Do NOT Use
Varivax (Varicella)			☐ OK to Use / ☐ Do NOT Use

Influenza Vaccine 317/ASP

- Continue to follow all 317 guidelines
- Screen for eligibility
- Orders can be submitted to adult.vaccines@doh.nm.gov email
- Please continue to ensure you are entering doses when received.
- Return doses through NMSIIS when they expire (**6/30/24**)

IMMUNIZE FOR A HEALTHY FUTURE

BECOME A 317 ADULT VACCINE PROVIDER

NEW MEXICO
DEPARTMENT OF
HEALTH



CONTACT US AT ADULT.VACCINES@DOH.NM.GOV

As a 317 vaccine provider you can provide immunizations to uninsured adults. For further information and screening guidelines visit immunizenm.org.

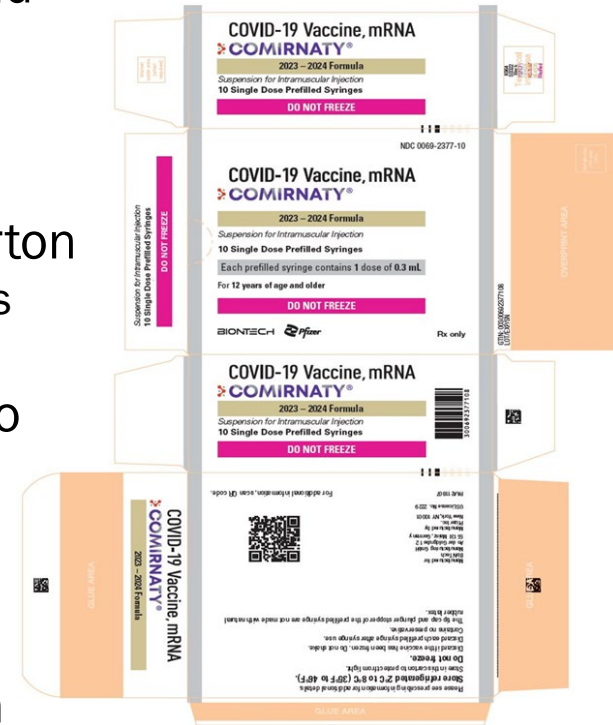
Questions?

Office Hour for New Mexico Vaccine Providers

Edward Wake
Immunization Program

New Pfizer 12+ Vaccine: Chilled

- As of December 18, 2023, Pfizer-BioNTech COVID-19 12+ vaccines has been REPLACED with a new presentation consisting of 10 manufactured-filled syringe (MFS) cartons (NDC 00069-2377-10)
- This is a refrigerated formulation and is never frozen
- It must be stored between 2°C and 8°C (36°F and 46°F).
- Do not store at ultra-cold or standard freezer temperatures
- Use through the expiration date printed on the carton
 - A Beyond-Use Date (BUD) for refrigerator storage does not apply
- This new storage and handling guidance applies to this presentation only
 - Other Pfizer's COVID-19 vaccine presentations will continue to be shipped frozen and can be stored as before
- Continue to use the original Pfizer 12+ vaccine on hand (NDC 00069-2362-10) until depleted or expired



Nirsevimab Supply and Recommendations

- COCA Now report released 1/05/2024 communicated **recent increase in nirsevimab supply** and the manufacturers' plan to release an additional 230,000 doses in January.



January 5, 2024

Updated Guidance for Healthcare Providers on Increased Supply of Nirsevimab to Protect Young Children from Severe Respiratory Syncytial Virus (RSV) during the 2023–2024 Respiratory Virus Season

<https://emergency.cdc.gov/newsletters/coca/2024/010524a.html>

Nirsevimab Supply and Recommendations

- CDC advises healthcare providers to return to recommendations put forward by CDC and the [Advisory Committee on Immunization Practices \(ACIP\)](#) on use of nirsevimab in young children.
 - Administer a single dose of nirsevimab to all infants aged less than 8 months, as well as children aged 8 through 19 months at increased risk.

<https://emergency.cdc.gov/newsletters/coca/2024/010524a.html>

Sunsetting of Seasonal Administration of Maternal RSV Vaccine

- Seasonal administration of maternal RSV vaccine is only recommended through the **end of January** for most of the continental United States.
- In jurisdictions with RSV **seasonality that differs from most of the continental United States**, including Alaska, southern Florida, Guam, Hawaii, Puerto Rico, U.S.-affiliated Pacific Islands, and U.S. Virgin Islands, providers should follow state, local, or territorial guidance on timing of maternal RSV vaccination.
- Infants born to unvaccinated mothers during RSV season should receive **nirsevimab instead through the end of March (i.e., February 1–March 31)** in most of the continental US.

ACIP RSV Immunization Seasonal Recommendations Summary*

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Infants and children (nirsevimab)		Administer during October–March in most of the continental U.S.						Providers can adjust administration schedules based on local epidemiology.†				
Pregnant people (Pfizer, Abrysvo)	Administer during September–January in most of the continental U.S.					ONLY jurisdictions whose seasonality differs from most of the continental US may administer outside of September–January.†						
Adults 60+ (Pfizer, Abrysvo; GSK, Arexvy)	Offer as early as vaccine is available using shared clinical decision making; continue to offer vaccination to eligible adults who remain unvaccinated.											

	Recommended timing for immunization		Timing NOT recommended for immunization, except in limited situations (as indicated in chart)
--	-------------------------------------	--	--

*The current slide reflects only the seasonal timing of vaccination for each population. For full RSV vaccine recommendations, please see: <https://www.cdc.gov/vaccines/hcp/acip-recs/vacc-specific/rsv.html>

†In jurisdictions with RSV seasonality that differs from most of the continental United States, including Alaska, southern Florida, Guam, Hawaii, Puerto Rico, U.S.-affiliated Pacific Islands, and U.S. Virgin Islands, providers should follow state, local, or territorial guidance.

Trivalent Vs. Quadrivalent Influenza Vaccines

- For several decades prior to 2012, seasonal influenza vaccines were trivalent, containing three viruses: one A(H1N1), one A(H3N2), and one B virus.
 - Trivalent vaccines contained only one B virus from one lineage.
- Influenza B viruses come from two lineages, B/Victoria and B/Yamagata.
 - Trivalent vaccines contained only one B virus from one lineage.
- Quadrivalent (4-virus) influenza vaccines were first introduced for the 2013-14 influenza season.
 - Contain two influenza B viruses: one from each lineage.
 - Rationale: improve coverage of/protection against influenza B viruses.
- Transition from trivalent to quadrivalent influenza vaccines occurred over nine influenza seasons.
 - As of the 2021-22 influenza season, all influenza vaccines marketed in the U.S. are quadrivalent.



Implications for the 2024–2025 U.S. Influenza Season

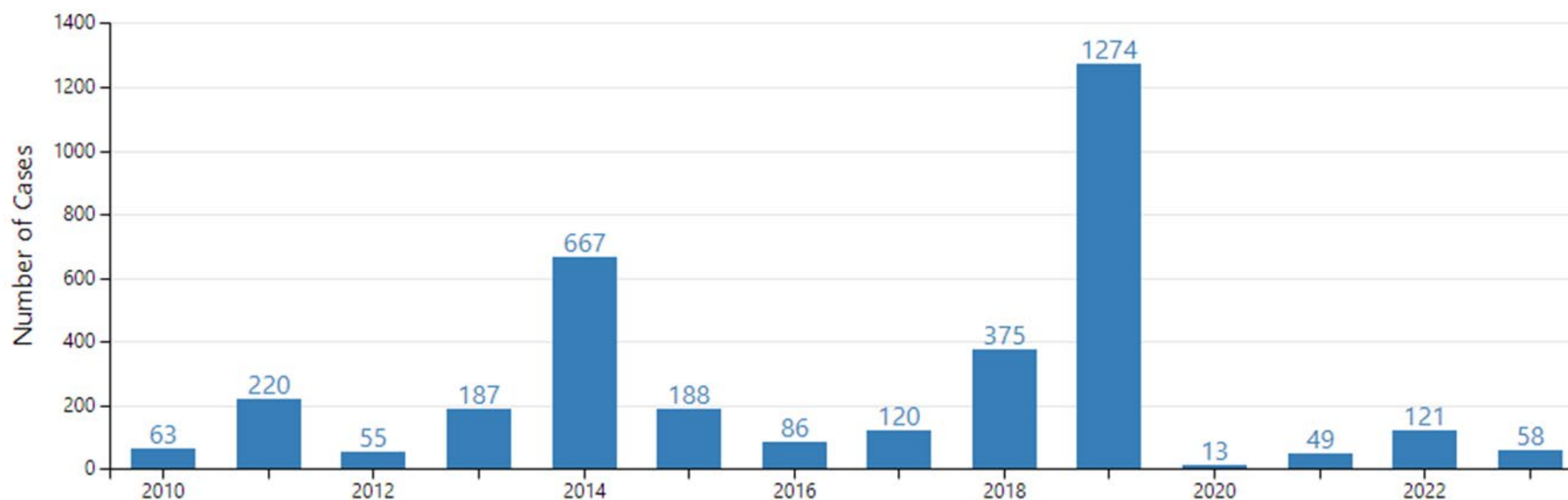
- Timelines are not certain.
- It is possible that both trivalent and quadrivalent influenza vaccines might be available for the 2024–2025 U.S. influenza season.
 - If this occurs, both will be recommended for use.

Measles Cases and Outbreaks 2024

- As of February 20, 2024, measles cases have been reported by 13 jurisdictions: Arizona, California, Georgia, Maryland, Minnesota, Missouri, New Jersey, New York City, Ohio, Pennsylvania, Florida, Washington and Virginia
- There are currently large outbreaks in many Asian, Middle Eastern, African and European countries
 - In Europe and western Asia, measles numbers went from under 1,000 in 2022 to 30,000 in 2023, and these numbers appear to be increasing in 2024

Number of measles cases reported by year

2010-2023* (as of February 15, 2024)



Measles Infection

- Measles is an acute viral disease characterized by fever (as high as 105 ° F), cough, coryza, conjunctivitis and followed by a maculopapular rash
- The rash begins in the face and spreads down to the rest of the body
- The diagnosis should be confirmed by laboratory testing using serology and reverse transcriptase polymerase chain reaction assay (RT-PCR) or culture



Laboratory Diagnosis

- Diagnostic testing for measles should include serologic, molecular and virologic testing.
- The detection of viral presence in a nasopharyngeal swab by RT-PCR, measles-specific IgM antibodies, or a significant rise in measles-specific IgG antibody concentration between acute Manual for Investigation and Control of Selected Communicable Diseases and convalescent sera establishes the diagnosis.
- False positive IgM results are possible, and vaccinated cases should be confirmed by RT-PCR or viral culture.
- Virus can be isolated in cell culture from serum or a throat or nasopharyngeal swab collected ideally within 1-3 days of rash onset, but up to 10 days (14 days for PCR) after rash onset.
- Urine may optionally be collected within 8 days of rash onset but is not preferred; priority should be placed on collecting a throat or nasopharyngeal swab and serum.
- Because measles is rare in the US, the diagnosis should be confirmed by laboratory testing

Measles – Clinical Case Definition

- Fever (up to 105°F)
AND
- Rash
AND
- At least 1 of “The 3 C’s”
 - Cough
 - Coryza (runny nose)
 - Conjunctivitis



Measles rash



Measles conjunctivitis

<https://healthjade.com/measles>

Measles Rash

- Typical presentation:
 - Starts on face, at hairline, or behind ears
 - Spreads downwards to neck, trunk, extremities
 - Maculopapular
 - › Small raised or flat red bumps
 - › Spots may join together as the rash spreads
 - Not usually itchy
 - Koplik spots may be present on buccal mucosa



Koplik Spots

<https://www.nhs.uk/conditions/measles>

Measles Rash



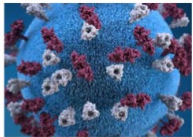
Measles Transmission

- Reservoir:
 - Humans are the natural hosts and there are no known animal reservoirs.
- Mode of transmission: •
 - Airborne by droplet spread and direct contact with nasal or throat secretions of infected people.
 - Measles is one of the most highly communicable infectious diseases, infecting >90% of susceptible contacts.
- Period of communicability: •
 - From 4 days before the onset of rash through four days after rash onset

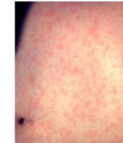
Incubation period

- Range of 8-12 days (mean: 10 days) from exposure to onset of prodromal symptoms
- The average interval between the appearance of rash in the index case and subsequent cases is 14 days with a range of 7-21 days

Measles – Typical Timeline

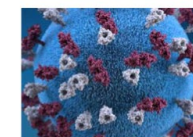


Measles – Typical Timeline



Day -4 to -2 Day 0
Prodrome

Measles – Typical Timeline



Day -4 to -2 Day 0 Day 4

Infectious Period:
4 days before rash to 4 days after rash

Contagious

Measles Complications

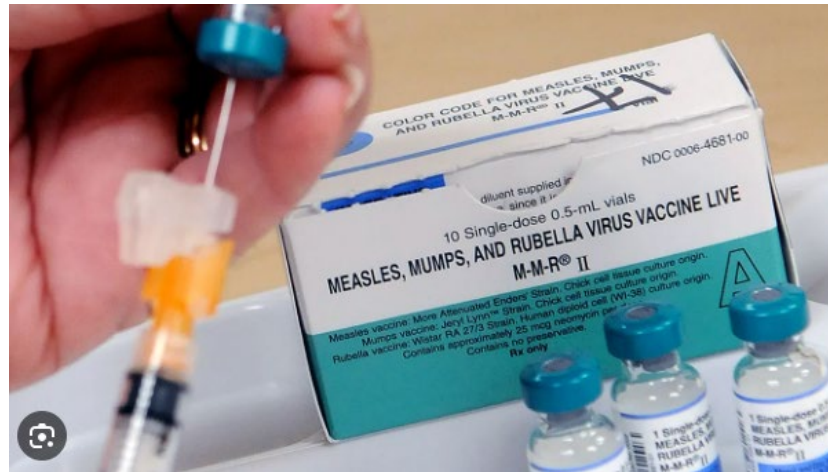
Diarrhea	8%
Otitis media	7 – 9%
Pneumonia	1 – 6%
Hospitalization	1 in 4 cases
Encephalitis	1 per 1,000 cases
Death	1–3 per 1,000 cases
Subacute Sclerosing Panencephalitis (SSPE)	7–11 per 100,000 cases*

People at high risk for complications

- Infants and children aged <5 years
- Adults aged >20 years
- Pregnant women
- People with compromised immune systems, such as from leukemia and HIV infection

Prevention (Vaccination)

- A single dose of live, attenuated measles virus vaccine is 93% effective against measles, while two doses are 97% effective
- Measles vaccine is to be administered as a component of the MMR or measles/mumps/rubella/varicella (MMRV) vaccine when a child is 12-15 months of age and at school entry at 4-6 years



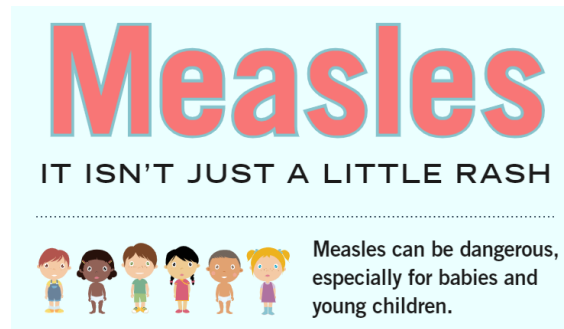
- The second dose may be received earlier, if it occurs at least 28 days after the first dose
- The first dose should preferably be MMR rather than MMRV, to lessen the risk for fever and side effects

What to Do and Who to Contact

- Any suspected case of measles requires immediate reporting by the NM Administrative Code
- Do not allow any suspected measles cases present in waiting area where other susceptible people are gathered
- Contact the Epidemiology and Response Division (ERD) immediately for any suspected or confirmed case of measles in a school or childcare center
- Providers can (and should) call the 24/7 Epi On-Call hotline at 1-833-SWNURSE (**1-833-796-8773**) for any infectious disease concern, including wanting to discuss a possible measles case and arranging testing

Resources

- New Mexico Communicable Diseases Manual-Measles
<https://www.nmhealth.org/publication/view/general/5093/>
- CDC Measles Fact Sheet
<https://www.cdc.gov/measles/downloads/Measles-fact-sheet-508.pdf>
- CDC Measles Toolkit
<https://www.cdc.gov/measles/toolkit/healthcare-providers.html>
- CDC Measles Infographic
<https://www.cdc.gov/measles/downloads/measles-infographic.pdf>



Questions

Returning Expired VFC or 317 COVID-19 Vaccines

Returning Opened Multidose Vials

Pfizer's 2023-2024 Pfizer BioNTech Multiple-dose vial is supplied with three, 0.3 mL doses, with a yellow cap and yellow label.

After the first puncture of use, the remaining vaccine in the vial is viable for up to 12 hours.

After the 12-hour window has passed, the vial should be disposed of safely in the biohazard, and the unused vaccine returned in NMSIIS as SPOILED

Returning Opened Multidose Vials

- Create a new vaccine return

Vaccine Returns ? Learn More

Cancel Links Submit To VFC Program Update

Add

Clinic [REDACTED] Last Approved Return Date 09/27/2023 Created By [REDACTED]

Return Number R12082023321G00 Return Status IN WORK Return Type RETURN ONLY Return Reason SPOILED

Return Created Date 12/08/2023 Date Submitted to Program MM/DD/YYYY Date Submitted to VTrckS MM/DD/YYYY

Label Shipping Method EMAILED TO PROVIDER EMAIL STORED IN VTRCKS Description Number of Shipping Labels 0

Clinic Comments OPENED MULTIDOSE VIALS

VFC Program Comments

Vaccine | Mfg | NDC | Brand/Packaging | Funding Source | Lot Number | Expiration Date | Doses Remaining | Doses Returning

BEGIN TYPING A VACCINE, MFG CODE, NDC, BRAND/PACKAGING, FUNDING SOURCE, LOT #, OR DATE HERE Add Return

Vaccines To Return

Vaccination	Mfg NDC	Brand/Packaging	Funding Src	Lot Number	Expiration Date	Doses Remaining	Doses Returned
COVID-19 (PFR) 6m-4y	PFR 59267-4315-02	COVID-10 (PFR) Comirnaty 6m-4y (MDV, 10pk)	BLENDED	HH3252	07/31/2024	15	5

- The Return Reason should be SPOILED
- You will request 0 labels – the vaccines are being reported and removed from your inventory.
- You will dispose of the vials in your biohazard.
- In the clinic comments box, put the comment OPENED MULTIDOSE VIALS
- Click the blue CREATE box, then SUBMIT TO VFC PROGRAM to complete the return.

Returning Expired COVID-19 Doses

- Pfizer's Comirnaty vaccines can be stored at ultra-low temperatures (-130F to -76F) until the expiration date.
- Once moved to refrigerated storage (36F to 46F) the expiration date is 10 weeks from the day they were moved from the ULT storage.
- Boxes/vials must be labeled to identify when the beyond-use date has been reached.
- Vaccines should NOT be used after this date.

Returning Expired COVID-19 Doses

- Moderna's Spikevax vaccine is stored between -50F and 5F until it's expiration date.
- Once moved to refrigerated storage (36F to 46F), the Moderna vaccine is viable for 30 days.
- Boxes/vials must be labeled to identify when the beyond-use date has been reached.
- Vaccines should NOT be used after this date.

Returning Expired COVID-19 Doses

- To return Pfizer or Moderna doses that have expired before the rest of the lot, contact your Regional Immunization Coordinator for assistance or the NMSIIS Help Desk.
- Doses must be subtracted from inventory then added in with the expired expiration date for return to McKesson.

New Mexico Vaccines for Children (VFC) Program Staff

VFC Program Manager Lynne Padilla Phone: 505-827-2147 Email: Lynne.Padilla-truji@doh.nm.gov	 STATE OFFICE AT THE RUNNELS BUILDING SANTA FE	Vaccines for Children Clerk-A Vacant Phone: Email:
Immunization Compliance Coordinator Scarlett Swanson Phone: 505-827-2898 Email: Scarlett.Swanson@doh.nm.gov	Vaccines for Children Health Educator Samantha Sanchez Phone: 505-827-2415 Email: VFC.Health-educator@doh.nm.gov Samantha.Sanchez@doh.nm.gov	Vaccines for Children Clerk-O Carl Schoepke, JR. Phone: 505-827-2731 Email: Carl.Schoepke@doh.nm.gov

REGIONAL OFFICES

Metro	Northwest	Northeast	Southeast (a) (b)	Southwest
Bernalillo, Sandoval, Valencia, Torrance	Cibola, McKinley, San Juan	Colfax, Guadalupe, Los Alamos, Mora, Rio Arriba, San Miguel, Santa Fe, Taos, Union, Harding	A-Eddy, Lea, Lincoln, Chaves, B-Quay, Roosevelt, Curry, De Baca	Catron, Doña Ana, Grant, Hidalgo, Luna Otero, Sierra, Socorro
Immunization Coordinators: Erica Flores, RN 505-709-7866 Erica.Flores@doh.nm.gov Crystal Trujillo, RN 505-709-7811 Crystal.Trujillo@doh.nm.gov Melissa Padilla 505-670-0153 Melissa.Padilla@doh.nm.gov	Immunization Coordinator: Vacant Please contact, Erica Flores, RN 505-709-7866 Erica.Flores@doh.nm.gov with questions or issues until further notice.	Immunization Coordinator: Tomasita Sedillo, RN 505-476-2643 Tomasita.Sedillo@doh.nm.gov Health Educator: Nicolette Perez 505-476-2619 Nicolette.perez@doh.nm.gov Immunization Clerk: Renee Encinias 505-476-2622 Renee.Encinias@doh.nm.gov	Immunization Coordinator: Kelly Bassett, RN 575-746-9819 Ext. 6818 Kelly.Bassett@doh.nm.gov Immunization Coordinator: Zach Washington, RN 505-222-9011 Zachariah.washington@doh.nm.gov Immunization Clerk: Theresa Rubio 575-288-9463 Theresa.Rubio@doh.nm.gov	Immunization Coordinator: Laurie Garcia, RN 575-528-5150 Laura.Garcia2@doh.nm.gov Immunization Coordinator: Kimberly Orozco, RN 575-528-5152 Kimberly.orozco@doh.nm.gov

Updated 2/2024

Avoiding Loss and Waste

- To avoid loss and waste, do not move more vaccines out of the ultra cold storage than you will use in a 10-week period.
- If you do not have ultra cold storage, consider ordering Moderna's COVID vaccines as these can be stored at frozen temperatures (-58F to 5F) until their expiration date.
- Only order what you can use in a month's time.